

**January 28th, 2015 - 11:00 am – 1:30 pm**  
**Sheraton WDM Hotel – 1800 50<sup>th</sup> St. WDM**  
**Meeting Minutes**

Conference Calling: 857-216-6700, Conference Code 223239

- Call To Order – Linda Frederiksen—11:17am
- Welcome/Roll Call/Proxies/Determination of Quorum/Conflict of Interest—Katy Hill took Roll Call – See chart at the end of this document. Quorum Met.
- Approval of Agenda—Lee Ridge 1<sup>st</sup> Brian Rechkemmer 2<sup>nd</sup>
- Medical Director Report –Dr. Joshua Stillely—no report
- Minutes of December 18th, 2014 Meeting—Curtis Hopper 1<sup>st</sup> Tom Summitt 2<sup>nd</sup>

**Treasurer's Report** –B.Smith – Mark McCulloch will give Brandon's Report - Motion to Approve – Jerry Ewers 1<sup>st</sup>, Rob Marsh 2<sup>nd</sup>

--December Financials—Bottom Lines for 2014 Brandon for his report—Brandon's focus on the financial report is pretty much on the bottom lines for 2014. In summary we understated revenue on the income side and were fairly balanced on the expense side of things.

Some of the big numbers that stick out or need mention; under INCOME: Annual Conference Income was \$14,000 more than budgeted; Membership had an increase of roughly \$3000 over budget. The "other" income category which includes the smaller conferences, Pediatric, Leadership and the Billing and Management Conferences proved to be successful as well, adding to the bottom line.

EXPENSES: Annual Conference expenses were \$6,000 under budget; Administrative expenses were \$2,000 under budget.

The end result of, understating our income, having successful conferences and keeping our spending in check, has left us with a net income of \$49,270 for 2014, which was \$39,000 over our projected budgeted income for the year.

December 2014 P&L is business as usual, cleaning up A/R and A/P left over from conference time, heading into EMS Day on the Hill and Leadership Conference.

BALANCE SHEET: As of Dec 31, 2014 Checking balance of \$311,453. As you can see, a \$59,000 increase over a year ago

2015 BUDGET:

- Reviewed Budget work done by the executive committee—via Brandon Smith Financial Budget Report—by discussing the line items that there were the biggest change. Once review was done—the board went into executive session to discuss the last line item—Office Manager Salary.

The Executive Committee spent a good day early in January working on and preparing the proposed 2015 Budget. We had some very fruitful discussions on our current state and how we move forward, continuing to improve the financial stability of the organization. We set out to complete a balance budget, not overstating revenue and not understating expenses. We found some challenges that came up during our proceedings that we were unable to answer at the time and that I believe have since been resolved and will be included in the final product.

As you can see by the proposal included in your board packet that there were several changes suggested. Note, there are some old line items that are "0" that carry over because of how QB works, those are highlighted in YELLOW.

INCOME

ANNUAL CONFERENCE: the biggest difference is the line Brochure/Wall Ads.

MEMBERSHIP: We see this as one of the most important items we need to focus on as Board members. As always, we challenge the board to get out there into your areas and visit the stations of local EMS/FIRE providers, area EMS mutual aid mtgs, to let them know who and what IEMSA is and what IEMSA can provide for them.

OTHER: Added \$5,500 for the PEDIATRIC CONFERENCE that did not have any income listed in last years budget and increased the amount under LEADERSHIP CONF., because the topic of Community Paramedics being a hot topic right now.

Overall we increased our projected income by \$21,000.

EXPENSES: The major differences being

AUDIT/REVIEW: We are due for a review of the financial books.

CREDIT CARD PROCESSING: Adjusted to be more in line with how our business transactions have historically increased.

EMS LEADERSHIP/ EMS DAY ON THE HILL: EMS LEADERSHIP/EMS DAY: more buses, more attending this is a good expense to have to increase.

INTERNET SOFTWARE: found some additional fees associated with the new database, etc.  
\$5,700.00 Avectra; Constant Contact; web design; Albia

LEGAL AND ACCOUNTING: \$6000 annually for the new accounting firm to do the financials

That concludes most of the major changes in expenses.

Office Manager Salary – Lisa Arndt : Motion to approve Jeff Dumermuth 1<sup>st</sup> , Brian Rechkemmer 2<sup>nd</sup>

- Budget approved –Jeff Dumermuth motioned to approve the budget pending review and approval of line items in a potential reduction in excess revenue over expenses by up to a \$5,000 reduction-Jeff Dumermuth 1<sup>st</sup>, Brian Rechkemmer 2<sup>nd</sup>

- **Legislative –**

- Mary Jo Wilhelm – mentioned the appreciation for our talking points card. So many overwhelm them—ours is so useful. Our EMS Day on the Hill is important to her. Her talking point card was dog-eared.
- Linda Reviewed the Legislative Booklet—updates and additions.

- **Bureau of Emergency & Trauma Services**

Report – IDPH Staff--\$200,000 reallocated to the Bureau of Trauma and Emergency – use to add some FTE positions – medical directors, technical assistance. There was no opposition from Chronic Disease where these funds came from. Lots of good conversations. Sen. Chapman and Sen. Danielson –good conversations—no ask from Chapman—he wanted more info on Data Collections and some questions about Service men coming home especially combat medics. What we've done for them. Second meeting—Danielson is relying on Chapman for data and information on data messaging. We should reach out to both of them about data collection. Danielson—he doesn't like system development funds or programs—he thinks it's confusing. Ken thinks it might be difficult to do that since that term is pretty solid in the language. 1-pager alignment of EMS staffing compared to a couple years ago. Levy tax credit—conversation was had—but BETS didn't weigh in on that. Talking point—for him—how do we do better on education and training. That's something we're going to continue to speak with him on that. He is preparing his Bill—he thinks they'll have drafters start on it this week—see a first draft early next week. There will be lots of room for changes and updates and conversation—it's just a draft. 4 fact sheets BETS developed—not distributed yet. Grandfathering provisions, System standards and System Development, EMS Data Collection and what we use it for, Providing info regarding our budgets—how is our budget being use. Focus in on what resources are being committed to EMS. We have handed out the Budget document to Danielson but no others have been distributed. Linda asked if we could pull up and these documents on the screen. Ken Sharp indicated we could do that—but he wanted to caution us that these documents are not all final .

Rebecca—Chapter 132 revisions are on going. Image-Trend update—our super users are very pleased. The reporting, what the local service will be able to do. What canned reports are available. Purchased a bridge package—if they use a different system to report—they can use the bridge to connect to the system. Mobile versions. Intend to roll out by January 31<sup>st</sup>. Quarterly reporting will happen in April. Moving along well—very happy with it.

STEMI project—Survey we did a few months ago. Happening—money allocated through the Heart Association is having a press conference on this.

Spinal Immobilization Protocol will be out this week.

Ventilator protocol will be out. Define what a transport ventilator is. We need to look at this closer. Not going out yet.

System Development Committee – done a great job—implore the government to take a look—and develop a standard of curriculum. So it's all standard how we talk about it. Look at each standard—and defining the evidence that you meet the standard. Done in next few months.

ACS happening next month. Cobbled together some money—to get this done—but you have to register. Majority of EMS componets are on Tuesday Feb. 3<sup>rd</sup>.

Workforce development report—working on the legislation related to returning veteran –rec'd a national governors award grant to use to have this. We have a really good system for this—but we asked to put together some information together about demographics for EMS. But it's heavy career and doesn't reflect volunteers as much. We are pretty median as far as salary for career ems providers in the state.

Jerry Ewers—is there anything going to change as far as the requirement for the EMS Instructor update process? Like to see it go away. The update requirement—is not popular with instructors. Sitting through the same thing and it's all stats and no much actually teaching education. Rebecca—thinks it's an important effort—but if the training provided isn't relevant—then that's another thing.

Brian—said the training association asked Joe to go back and re-write to draft something that takes it away. Cheri Lynch concurs that the institution takes care of it. Not the bureau. They can go to a conference—and get better education/update-but it doesn't count cause they have to take the state sponsored update program that is less educational and more stats.

Legislative/ByLaws – M. Sachen—hope we can create some excitement at this year's event. We really made a lot advances last year. Building relationships with other associations. We've picked up a lot of momentum in the last couple years. Especially excited about the imagetrend software—and what they can give us—data is important for us to move forward. Support data collection and feedback on reporting. Partnering with the Iowa Fire Fighters association—Jerry met with them this week. Sharing our talking points with them—it really crosses over. They shared theirs—everyone together. Their lobbyist is the same as the one in Coralville with Danielson. Moving into next year—let's not wait til Jan IAPF and IAFF can work together earlier—we can get more done. Coralville Summit with Danielson wasn't as well attended as the other summits. Did more over dinner with Danielson then actually at the meeting. Seat at the board on Communications Board—he's working with Lynzey. How many people are going to the Danielsens meeting in Ankeny—just Mark McCulloch. Ken Sharp added that the clerk that works on Image Trend and Steve Mercer will also be there.

**Lobbyist Report** --Jerry Ewers—reported on by way of written report from Lynzey Kenworthy

“Can I empower you to share that list of bills? I have a call scheduled with the lobbyist behind SF 60 for this afternoon. I think it's a bill we'll want to support. Mike and I think it's a vehicle to get on the interoperability board (and that the rest of the bill just broadens the scope from wireless to fiber network.) We think. Checking.

Will also want you guys to look at SSB 1014 before tomorrow so we know how to register. There's a subcommittee on it tomorrow at 11am. Not sure if Craig Allen's folks are behind SSB 1014, but we'll learn more tomorrow. <http://coolice.legis.iowa.gov/Cool-ICE/default.asp?Category=billinfo&Service=Billbook&menu=false&ga=86&hbill=SSB1014>

We can discuss all six bills in more detail when I see you guys in person tonight.

Below is the most up-to-date list of bills we're **registered on** and tracking for IEMSA thus far.

- HSB 30 and SSB 1009 are companion bills, meaning they're the same bill introduced in each chamber to increase the odds of being moved.
- HF 51 and HF 55 were introduced by Sandy Salmon, a newer House R who appears to be a big supporter of EMS.
- The one we'll want to discuss is the one I sent to Linda and Jerry yesterday for feedback ([SF 60](#)). We want your feedback before we register.

I also spoke with Craig Allen from the Interoperability Board, so I'll focus my comments on our call on his thoughts and go into more detail on all our bills this evening, after I have a chance to hear from you on the other board (SF 60) and look at the subcommittees assigned to the bills below.

### Committee Reports

- Executive – Linda Frederiksen – Reviewed the Committee Assignments and reminded Board of the Committee Strategy Meeting on February 12. No Board Meeting. Welcomed Dave Johnson—new board member North Central Region.
- Conference – K. Hill—asked if anyone is going to conferences—have networking friends—open the speaker pool to those in the that can relate to our clients to please forward to the speaker committee. Local talent as well. Open to change and improvement. Made some committee changes. Jeff—Dr. Stillely sent 6 or 8 names of his colleagues already. Tom's involvement in the honoring your own—and memorials is extraordinary—so he a natural fit as our new awards chair. Publications schedule—should really help us get it out on time and get our events marketed.
- Speakers – J. Dumermuth-no report
- Awards – T. Summitt-no report
- Entertainment – B. Buck-no report
- Exhibit Hall – J. Jorgensen-no report
- Honoring Our Own – T. Summitt-no report
- EMSAC – L. Frederiksen-no report
- Membership – Individual – J. Eastman-no report
- Membership – Affiliate – C. Hopper-no report
- Membership – Corporate – J. Jorgensen-no report
- Membership—Training Programs – M. Briones-no report
- Marketing/Web – R. Marsh—asked for suggestions on merchandise so they can get it done before conference. He has a vendor that will set up a website—that folks can go to there to order merchandise—the vendor fills orders once a month. Distributed link to the website.
- EMS Week – T. Summitt—May 16<sup>th</sup> is Memorial—plans are in the works. Will get the word out in the next issue of the VOICE and on E-news for applicants to submit names for engraving.
- Leadership Academy – B. Buck—Sept 26<sup>th</sup> & 27<sup>th</sup>. Place to be determined.
- Voice – M. Briones—New schedule—Mark will do a legislative article. All other articles are due soon.
- eNews – T. Summitt – Rob Marsh Vice Chair—first of the month and the middle of the month. Tom thinks that's a great idea.
- Scholarships – B. Rechkemmer – getting some more Training Programs as members—Rebecca will send a list of students including training center designation. We will use that to calculate the winner of the scholarship.
- Group Purchasing Agreement – R. Morgan – out to bid this year.
- Rebecca Curtis at the IDPH will send us the Work Force development document to post on the website.

Pending Committee Reports:

Allied Entities:

- 911 Telecommunications – Rob Dehnert-no report
- Advisory Council – Frederiksen/J. Messerole/T. Fleschner-no report
- First Responder Advisory Comm. (FRAC) – J. Ewers -no report
- Iowa Stroke Task Force – Linda Frederiksen-no report
- NAEMT – Jerry Ewers -no report
- State Fire Serv./Emer. Response. Council.– Reylon Meeks -no report
- State Med. Exam. Adv. Council - Tom Summitt-no report
- TSAC – Rosemary Adam-no report
- Training Programs – Cheryl Blazek-no report
- SQIMS-Brad Buck, Linda Frederiksen, John Jorgensen., Robert Marsh, Brian Rechkemmer-no report
- System Standards - Brad Buck-no report
- IPOST Task Force - Jerry Ewers-no report
- DMAT Advisory Group – Rod Robinson-no report
- ISICSB – Rob Dehnert, Curtis Hopper-no report
- Paramedicine Mobile Integrated Healthcare—J.Dumermuth-no report

- Old Business-- None

- New Business—None

<b>Member's Name</b>	<b>Area of Responsibility</b>	<b>Initials/Proxy</b>
Eastman, Jeff	North Central Region	Present
Johnson, Dave	North Central Region	Present
Sachen, Mark	North Central Region	Present
Hopper, Curtis	Northeast Region	Present
Morgan, Rick	Northeast Region	Present
Ridge, Lee	Northeast Region	Present
Jorgensen, John	Northwest Region	Present
<b>OPEN SEAT</b>	<b>Northwest Region</b>	
<b>OPEN SEAT</b>	<b>Northwest Region</b>	
Dumermuth, Jeff	South Central Region	Present
Hill, Katy	South Central Region	Present
McCulloch, Mark	South Central Region	Present
Frederiksen, Linda	Southeast Region	Present
Libby, Bob	Southeast Region	Absent
Summitt, Tom	Southeast Region	Present
Fuehing, Cherri	Southwest Region	Present
Marsh, Rob	Southwest Region	Present
Seivert, Nella	Southwest Region	Absent
Buck, Brad	At Large	Late
Ewers, Jerry	At-Large	Present
Smith, Brandon	At-Large	Absent
Briones, Mary	Education	Present
Rechkemmer, Brian	Education	Present

<b>Member's Name</b>	<b>Area of Responsibility</b>	<b>Initials/Proxy</b>
Stilley, Josh	Medical Director	Absent
<b>Guest(s):</b> Rebecca Curtiss-IDPH, Ken Sharp IDPH, Don Davison – Clarinda, Jane Morgan		
Arndt, Lisa	Office Manager	Present

**Adjourn:** 2:15pm Jerry Ewers 1<sup>st</sup> Mark McCulloch 2<sup>nd</sup>