



January 16, 2020 –1:00-3:00p-- Board of Directors Meeting
Station #19 West Des Moines
857-216-6700, Conference Code 223239

Call To Order – Mark Sachen, President -- 1:05 pm

Welcome/Roll Call/Proxies/Determination of Quorum/Conflict of Interest—Tom Summitt, Secretary -- Roll Call, Quorum met. See end of minutes for attendance.

Approval of Agenda – Mark Sachen, President -- Spencer Armstrong Motioned to approve. 2nd by Katy Thornton. All Aye. Motion Carries.

Lobbyist Report—Eric Goranson – Eric delivered a brief overview of the first week of session, discussed some of the challenges with our county-taxation/essential services bill. There as some discussion on the bill to allow EMS workers to carry weapons and there was agreement that IEMSA would declare undecided on that bill and ask legislators to lean on their local EMS to decide how to vote.

Bureau of Emergency & Trauma Services Report – IDPH Rebecca Curtiss, Bureau Chief BETS --

- Administrative Rules have been updated and proposed versions are on the BETS website <https://idph.iowa.gov/BETS/EMS> for review and public comment until February 4, 2020. All comments should be sent to rebecca.curtiss@idph.iowa.gov
- The proposed updates include revisions and updates to the data dictionary and EMS Scope of Practice.
- The State Board of Health has noticed the rules.
- The rules will be noticed by the State of Iowa Administrative Rules and Review Committee on February 7, 2020. If any EMS partner would like to attend the committee meeting please contact Rebecca at the email address above and she will send the agenda for the meeting.
- BETS graciously appreciate the time and effort spent by the IEMSA board reviewing and assisting with the rules review and edits.

Approval of Minutes

- December 20, 2019 Board of Directors Meeting Minutes -- Motion to approve Minutes by Tom Summitt, 2nd by Jerry Ewers. All Aye. Motion Carries.

Treasurer's Report – Andy Ney

- Katy Thornton motioned to add 1,000 to AV Conference Expenses. 2nd by Tom Summitt. All Aye. Motion Carries.
- Jerry Ewers recommends all committee chairs complete a **2021 budget form request** put out in December and submit to e-board before the budget meeting in January 2021.
- IEMSA financial books were balanced and reconciled by our CPA, Joe Desmond for January 1, 2019, through December 31, 2019. Instead of providing overdue monthly reports from April 2019 through December 2019, we are providing an annual, year-end report highlighting the overall financial health of the organization. However, expect up-to-date *monthly* treasurer's reports beginning at our next Board Meeting in March of 2020, reporting on January 2020 and February 2020 financials.
- Our CPA suggested to leave the monthly bank statements out of the Board Meeting minutes as this puts the organization in a vulnerable position with the public having access to our checking and money market account numbers. These balances will be reported on the Treasurer's Reports moving forward.
- Looking at the three-year history of our checking and money market accounts, the Executive Board believed it was time to move cash from our checking account to our money market account (savings). The money market account provides an opportunity to earn interest income and it provides a "safety net" or an "insurance policy" on our accounts payable just in case we have a bad conference year. For example, if our annual conference had 200 attendees instead of the routine 800, we would still have roughly \$190,000 in costs to be paid for vendor hall, facility rental, food, hotel, speakers, etc. On top of this, we still have annual cost that totals approximately \$365,000 based on year 2019. Therefore, the Executive Board recommended we move \$137,000 from the checking account into the money market account in on January 3rd. Our new Money Market balance should be \$439,197.11.
- Motion to approve the 2020 budget with the additional \$1000 to the AV Conference – Motion to approve Katy Thornton, Tracy Foltz 2nd. All Aye. Motion Approves.

Office Administration – L. Arndt

- o Meeting and Events Calendar Set for 2020 – see schedule at the end of the minutes
- o Annual Meeting Reports are going to be due here in a couple weeks – watch for an email

Committee Reports –

Executive Report– Mark Sachen, President

- 2020 Committee Assignments – not firm yet. Considering feedback still.
- David Filipp resigned from the board – 1/14/2020.
- Attended a Rural EMS meeting with legislators about EMS as an Essential Service. Sandy Heick organized this meeting.
- Mark Sachen presented to the Iowa Rural Development Council– and presented the NEEDS and shortages of EMS. Emphasizing the need to make EMS an Essential Service.
- Letter of Support to push “Stop the Bleed Kits” to high schools. The idea is a great one—but the funding needs to come from the State.
- Will be attending the State EMS Association in Fargo, ND in February.

Billing and Management Conference- April 20 & 21, 2020 —Hilton Garden Inn—West Des Moines

- 12 CAC, GEMT, CADS

GEMT – J. Ewers – IGT Agreements were due 12/31/2019. January 31, 2020 2018 & 2019 Cost Reports. March 31, 2010 IGT – and Cost Reports by November 30, 2020. Ended the consulting agreement with Karla McHenry. Jerry Ewers is taking the lead moving forward. Taking questions to get answers to from IME. Email questions to Jerry Ewers at jewers@muscatineiowa.org.

EMS-Day-On-the Hill/Service Directors Roundtable— M. McCulloch --

February 13, 2020

EMS Day on the Hill

- 8am-12:30pm SD Roundtable
- Lunch on their own
- 2-5pm – Iowa EMS Day On-The-Hill -- Rotunda Iowa Capitol

February 12, 2020

Strategy Meeting – 10-3pm – Strategy Meeting (working lunch)

Annual Meeting – 3:30p – 5pm

Service Directors Hospitality Networking Event – 6:30p-10pm

Annual Conference— November 12-14, 2020 - K. Thornton – Nursing Credits approved through ASTNA – Certificates going out to Nurses Certificates no later than mid-next week. Western Tech – LaDonna Crilly will take care of our credits next year. Jerry Ewers Motioned we send a gift card and Bruce Evans and ASTNA -- \$100 Gift Card to ea. With a thank-you letter. Motion seconded by Tracy Foltz. All Aye. Motion Approved.

If you have speaker names – get them to Katy Thornton and Tom Summitt.

Legislative/ByLaws – M. Sachen – House Study Bill Number for the Essential Services got an email and will get word out on that.

Iowa Managers Spreadsheet – look at using their system to stay on top of bills.

Membership Report:

Membership Report As of: 1/12/2020		
AFFILIATE Membership Report		
	12-Jan-17	12-Jan-20
By Affiliate Level	Active	Active
Affiliate Membership Level 1	20	28
Affiliate Membership Level 2	55	87
Affiliate Membership Level 3	32	45
Affiliate Membership Level 4	13	22
TOTAL Affiliate Training Centers	8	14
TOTAL Affiliate Members	120	196
INDIVIDUAL Membership Report		
	12-Jan-17	12-Jan-20
by IEMSA Region		
Individual Members	1143	1107
Student Members	194	7
Retired Members	7	338
Total Individual Members	1344	1452
Corporate Membership Report		
	12-Jan-17	12-Jan-20
By Corporate Level		
Platinum	4	3
Gold	18	22
Silver	2	0
Total Corporate Members	24	25
Total Members	1464	1634

EMS Week/Memorial-- M. McCulloch &/Or Katy Thornton -- we need a speaker.

Allied Entities:

NAEMT—Tony Sposeto – Siren Act – working on the process to access that funding.

New Business – EMS Educators Instructor Development Sponsor again this year for \$750 -- Motion to approve Katy Thornton, Spencer Armstrong 2nd All Aye. Motion Carries.

Motion to adjourn at 3:00pm – Motion to Adjourn Brian Rechkemmer 1st, Spencer Armstrong 2nd All Aye. Motion Carries.

2020 Event Dates			
Strategy Planning Meeting (All Board Members-Working Lunch)	February 12th, 2020	10:00 a.m. – 3:00 p.m.	WDM Hilton Garden Inn
ANNUAL IEMSA Member Meeting	February 12th, 2020	3:30 p.m. – 4:50 p.m.	WDM Hilton Garden Inn
EMS Day on the Hill Hospitality Suite	February 12th, 2020	7-9pm	WDM Hilton Garden Inn
EMS Day on the Hill : Service Director Roundtable/MD Panel Discussion/Legislative Update Conference	February 13th, 2020	8:30am-12:30pm	WDM Hilton Garden Inn
EMS Day-on-the-Hill	February 13th, 2020	2pm-5pm	Rotunda -- Iowa Capitol
SE EMS Saturday - Muscatine	February 8th, 2020	8:00 am - 5:00 pm	Discovery Center Muscatine
Board Meeting (March)	March 19th, 2020	1:00 – 3:00 p.m.	Teleconference
Board Meeting (April)	April 19th, 2020	5-7pm (with Pizza)	Hilton Garden Inn--West Des Moines
Billing/CADS Conference in DSM--Hospitality Suite	April 20th & 21st, 2020	8a-5p Mon 20th + 8a-5p Tues 21st	Hilton Garden Inn--West Des Moines
Board Meeting (May) -- No Meeting			
EMS Week - EMS Memorial Ceremony - DSM	May 16th, 2020	EMS Week is May 17-23rd, 2020	WDM EMS Station 19 - EMS Memorial
Board Meeting (June)	June 18th, 2020	1:00 – 3:00 p.m.	WDM EMS Station 19
Board Meeting (July)	July 16th, 2020	1:00 – 3:00 p.m.	Teleconference
Board Meeting (August) -- No Meeting			
Board Meeting (September)	September 17th, 2020	1:00 – 3:00 p.m.	West Des Moines EMS Station 19
Leadership Academy	Next Academy in 2021	8am-5pm (2-Days)	TBD
Board Meeting (October)	October 15th, 2020	1:00 – 3:00 p.m.	West Des Moines EMS Station 19
Board Meeting (November) -- No Meeting			
30th Annual IEMSA Conf & Trade Show - DSM	Nov 12-14, 2020		Iowa Event Center DSM
Board Meeting (December)	December 17th, 2020	1:00 – 3:00 p.m.	Teleconference

Member's Name	Area of Responsibility	Initials/Proxy
Armstrong, Spencer	North Central Region	Present
Carl Ginapp	North Central Region	Present
Sachen, Mark	North Central Region	Present by phone
Gehrke, Amy	Northeast Region	Present by proxy J Ewers
Morgan, Rick	Northeast Region	Absent
Andy Ney	Northeast Region	Present by phone
Jorgensen, John	Northwest Region	Present by phone
Crilly, LaDonna	Northwest Region	Present by proxy John Jorgensen
Foltz, Tracy	Northwest Region	Present
Coburn, Ryan	South Central Region	Present
Thornton, Katy	South Central Region	Present
McCulloch, Mark	South Central Region	Present
Frederiksen, Linda	Southeast Region	Present by Phone
Alisia Meader	Southeast Region	Present by Phone
Summitt, Tom	Southeast Region	Present by Phone
Solt, Sarah	Southwest Region	Present by Phone
Wickizer, Jason	Southwest Region	Present by Proxy C Ginapp
Seivert, Nella	Southwest Region	Present
Brus, Dawn	At-Large	Present
Ewers, Jerry	At-Large	Present by Phone
Smith, Brandon	At-Large/Treasurer	Present by Proxy K. Thornton
OPEN	Education	
Rechkemmer, Brian	Education	Present
Dr. Christopher Hill	Medical Director	Absent
Guest(s): Rebecca Curtiss-Present, Eric Goranson- Present		
Arndt, Lisa	Office Manager	Present