

**June 19th, 2014 - 1:00 pm – 3:00 pm**  
**Station 19, West Des Moines EMS**

Conference Calling: 857-216-6700, Conference Code 223239

- **Call To Order** – Linda Frederiksen- 1:06pm
- **Welcome/Roll Call/Proxies/Determination of Quorum/Conflict of Interest** (See attendance on last page)
- **Approval of Agenda** – 1<sup>st</sup> Brian Rechkemmer., 2<sup>nd</sup> Katy Hill
- **Approval of Minutes** from April 17th, 2014 Meeting – 1<sup>st</sup> Tom Summitt, 2nd Mary Briones
- **Treasurer's Report Mark McCulloch** – Jan/Apr P&L –on par with last year. Ended through April a little profit. May used up profits with legislative expenses paid for the year. Total Assests high—but we have plans to spend most of that so we need to stay conservative. Guide Book expense in May for conference guide. Treasurer's Report approved: 1<sup>st</sup> Katy Hill , 2<sup>nd</sup> Tom Summitt
- **Office Administration**-Lease is up we renewed it with an increase of \$16/mo. Negotiated to keep just 1-month retainer/deposit as well. Vandalized Parking Lot. Our Trailer also suffered some damage. Trailer is now at Lisa Arndt's Residence—will need to find another spot for it. Mark McCulloch had some ideas. We have no insurance on it. Linda and Mark pointed out the trailer cost was too small to make it cost effective to keep insurance on it. Lisa Arndt reported we don't have insurance on the contents, or office content. She will email Specht Insurance (they carry our VFSI AD&D Insurance) and Farm Home Services—they carry our Liability and Employee Theft insurance to get a quote on the following :
  - Directors & Officer Insurance
  - Office Contents Insurance
  - Insurance on our 10' trailer
  - Do we need insurance for our smaller 50-100 person training sessions we do—or does the hotel that we hold these events at cover that?
- **Bureau of EMS Report – IDPH Staff**
  - Joint EMS Trauma Registry. RFP's submitted and collected reviewing scores making decision.
  - American College of Surgeons Review—no money but have come up with information—will happen hopefully this month.
  - Concerning the Request for the Governor to speak—at the Annual IEMSA Conference—request is in—but our conference is the week after the elections and that's their down time for politicians. Should probably have a back up plan.
  - TSAC minutes will be out relatively quickly.
  - A couple trainings—Rural Training –ACS course—Rural Trauma Team Designated-- RTTDC trauma that Unity point is helping IDPH sponsor. It's a national course—all training manuals are being paid for by IDPH—with training done by Unity Point. 1-day course.
  - Sponsoring TOPIC—Trauma Operations --a performance improvement course. Trauma Nurse Coordinators—one in Des Moines—they will pay for the registration fee. Probably in September before end of the federal fiscal year.
  - New Preparedness Newsletter—on a list serve. Rebecca Curtis will send it to Office Manager and she will forward to the board.
  - Policy proposals: We talked a lot of aligning CDOR and EMS. Now we're going to look at that more seriously and get some things flushed out. Will be getting more information out to all respective partners about what it looks like. Part of that is concern about the financial sustainability issue. Some of the training Rebecca Curtiss is talking about is federally funded. Need to talk about resources in the EMS Bureau about Trauma and EMS. So many licensee's don't pay for licenses. Possibly start collecting a small fee.
  - The General fund contribution to the EMS data system went from \$100,000 to \$150,000. Yet, like so many grant programs, we never see all the funds spent—so we have carry over. Good thing is that money doesn't revert back to general fund. \$700,000 in that fund right now. Talking about possibly redirecting \$90,000 of that to cover some administrative fees. However, the bureau recognizes, IEMSA has voiced some objections doing to this. So they want to open the conversation—how do we fund administrative cost for the EMS Bureau? Don't have to come to any decisions. How does the board feel about a small fee? Mark McCulloch – concerned about reallocation of that system development fund. Over the last year we've seen a much greater involvement with EMS from IDPH. But the under use of that money is probably is because we didn't have anybody to direct the use of that money. But—that said, it's highly unusual for there to be no fee for EMS License. Typically—those fees are \$40-\$50/year.
  - Rebecca Curtiss clarified for us of the \$450,000 General Fund is from Federal Funding, \$90,000 of that is redirected to cover State contributes about \$300,000 to the EMS Bureau—which pays for about (3) full-time- the rest from a federal block grant. It's the first thing they look at cutting. So we are at risk every year—we need to do something to protect the agency. Federal Grants are going down each year—that trend will likely continue. In order to continue with EMS training programs and assistance—we need to find ways to fund this.
  - Mark McCulloch—has the EMS Bureau looked at what adding license fees would give us? Right now fees raise about \$90,000. To charge a nominal fee \$10. It's not going to support a full-time person to administrate for EMS Bureau at roughly \$60,000/year. Trying to figure out what the need is. Based on status of Grants falling off—it might be these fees would actually help keep current FTE's –(I.e. Rural Coordinators, Regional Coordinator, Epidemiologist Data Coordinator),

so that we can do more with the data. With the new data registry, and new data system. We do have annual administrative \$65,000 to help managing the new data system. But then what do we do with the data? We need FTE's to help get information from the data we collect. Katy Hill--\$10 might be too low, that's \$20 every two years, that's very reasonable. Jan Beach-Sickels-compared to what it is to get certified to begin with, It's very reasonable-\$10/year for first responders. Linda Frederiksen—we have so many volunteers—that's why we don't want to charge a fee. But we need to do something. Any consideration of charging ambulance services for an inspection fee? Rebecca—it's a huge financial cost to go out and inspect every service—but we realize—these services also have no income—they're all volunteer. So how do you charge a service that has no income? It's a tough situation.

Rebecca Curtiss and Ken Sharp --We want to be more than a regulator—we want to be able to provide more training and benefits and not just a regulatory bureau. In order to do that we need to have the resources to continue to do that.

Ken Sharp —Wants to clarify—IEMSA would like to see the general interest is in what we would do with \$10/license fee. Any impact on the system development fund would be met with some resistance. Rebecca and Ken will go back and work up an outline and proposal of how to fund some needs and items we need to do.

Rebecca Curtiss will get some information from other certification program fees in the Midwest as a benchmark/comparison to work from. Linda Frederiksen expressed concern that she might find some of those states are very high with their fees. Linda Frederiksen shared some of the fees they know are in place that Medic EMS is subject to in Illinois.

- **Committee Reports**

- **Executive** – J. Ewers report by Linda Frederiksen—in Mr. Ewers absence.
  - We'll be getting a new medical director as Dr. Forslund is retiring. We interviewed several Medical Director Candidates and offered Dr. Joshua Stilley the appointment. He accepted and will be on board effective July 1, 2014.
  - We are working with EMS Bureau to develop a survey. Rebecca Curtiss added—some info came out of our survey/power point done for the legislative committee meeting last fall. She noticed a high percentage of providers don't re-certify and we don't know why. So we put together a five question survey—we'll get it finalized and out today. The survey will go to those providers that were previously certified that didn't recertify to survey what the challenges are confronting –to help them, if we can, get them recertified. The EMS Bureau asked for our assistance in getting the word out –they will leave the survey link open a good amount of time—so they can get some good data to work with.
  - Community Para-Medicine Meeting—now called the “Mobile Integrated Healthcare Committee”. Linda Frederiksen asked if we could do a pre-conference workshop on this topic—Katy Hill said we do have a time slot on Thursday for them with Rebecca Curtiss name on it.
  - Iowa Medicaid—Rebecca Curtiss has helped us—10% increase was supposed to be delivered by April—but it hasn't come through. But Sabrina Johnson is working hard on getting this done.
  - NOTE: We discovered on May 1<sup>st</sup>—from Doug Wolfberg's Billing & Management Conference —that Magellan sent a letter—you need to do a pre-authorization-- but it will give services an increase from \$2.17 to \$8/mile for behavioral patient transports. This will make a tremendous difference for all services. They are working on this to streamline.
- **Conference** – Katy Hill—they are busy working on all the speaker contracts out. There are a couple holes in the schedule but getting them filled. Still trying to come up with a theme for the 25<sup>th</sup> Anniversary Event. We do have a sponsor again—Unity Point—as it pairs well with Unity Point's flight program anniversary.
- **Speakers** – T. Summitt-- Pre-conference Day has—CCP, National Safety, Hands-on Tools of the Trade, IDPH Service Director and Medical Director Workshop, ACLS CP. For the two-days—everything is lined up—he noted some national speakers they have on the schedule--Doug Wolfberg, Bruce Evans, Steve Murphy, Chuck Gibson, lots of great speakers this year. These speakers were advertised in E-news and the April/June issue of the VOICE. Governor Branstad Speaking—Rebecca was wondering when we need to know. Governor is speaking on Friday morning at the General Session--November 7th.
- **Awards** – B. Smith – no report
- **Entertainment** – K. Hill – Talking about an 80's Theme or an Old Uniform Contest.
- **Exhibit Hall** – J. Jorgensen – no report
- **Honoring Our Own** – T. Summitt – no report
- **Legislative/ByLaws** – L. Frederiksen – Gov. Branstad signed our bills. Tax Credit and 10% increase in Medicare reimbursements and the change in language to include folks that were excluded from the Tax Credit.
- **EMSAC** – L. Frederiksen – next meeting July 9<sup>th</sup>
- **Membership – Individual** – M. McCulloch – In hold pattern. But numbers up.

- **Membership – Affiliate** – C. Hopper – no report
- **Membership – Corporate** – J. Ewers – no report
- **Marketing/Web** – J. Beach-Sickels – Ordered more patches. We've seen an increase in patch orders—much of which is due to the change in certification levels.
- **EMS Week** – K. Hill – no report
- **Leadership Academy** – J. Dumermuth – no report
- **Voice/e-News** – M. Briones – on schedule, sending out reminders to get their articles ready to roll. She ask folks to get their articles in by—August 1 so we have everything by the 15<sup>th</sup>. We'll need to get information to our new Medical Director Dr. Josh Stilley. Systems Standards article will be in again each issue. We need to cc: Steve Mercer – Keri Hall, System Standards Chairperson
- **Scholarships** – B. Rechkemmer –
  - Good turn-out for scholarships. The entire committee picked the same top three candidates. Lisa will send the applications from these three candidates to the entire board for review – please take a look let me know comments by July 15<sup>th</sup>. We will present these scholarships at the IEMSA Conference. There are three scholarships of \$500 ea.
  - For 2015 need to develop a training program student enrollment program—that would award a \$ amount to the college with the most students that are active members of IEMSA. That way the training programs can identify the students to reward the scholarship monies to.
  - Motion to add an Additional \$500 scholarship to a training institution that has the highest number of students enrolled as Active members of IEMSA, August 1, 2014- July 31, 2015. Announcement of Scholarship Award Money will be at the Annual IEMSA Conference. 1st Mary B. 2nd Tom Summitt
- Old Business- none
- New Business - none

#### Allied Entities Report:

- 911 Telecommunications – Rob Dehnert
  - Rob Dehnert is our IEMSA – E-911 Council Representative—He was present at our meeting . His report : Checking in with the board, as your rep—is there information I need to do for you I'm not doing. He's trying to keep our voice there as a 3rd discipline. We still keep it on the table for discussion—but nothing seems to happen. Linda Frederiksen suggested this be on our legislative talking points list in the coming year. A seat on the board would give us a voice, so that pure EMS issues have a voice. Otherwise they're getting voice from other disciplines, on our behalf—but they don't speak directly from experience for us. Craig Allen, Iowa State Wide Interoperability Coordinator—indicated it was simply an oversight. Rob Dehnert is very well respected when he walks in the room. So we have something to leverage. We have a representative that is respected enough to get open minds to get this done. Greg suggested we get our legislative voice heard. We've been trying to secure a seat for a long time. Mike Triplett has been persistent. But we need to change our technics or tactics to make it happen. Rebecca Curtiss suggested Rob Dehnert work directly with Tom Boeckmann to be sure his input is heard now, before we get a seat on the board. Tom Boeckmann chairs the training and exercise committee—Craig Allen would like us to consider people like Rob Dehnert, so we can be grooming them and get them on committees. You have to be there for the big board meeting—can't do over phone. But committees can meet over the phone. If we can suggest a couple people with the knowledge to work on the committee's. Paul Andorf is an alternate. But we should try to find a couple other people to help carry this responsibility. And get to the legislative movement we need. Rob Dehnert—will do a historical summary to include in the minutes and stimulate some interest. Include in E-News and Voice. A lack of a voice at the table is a safety issue in our state. Rob Dehnert has some people but we need some folks from smaller, more rural areas to get their voice and input. Craig Allen—wants us to call if we have challenges that need to be addressed—here is his contact information:
 

Craig Allen, Iowa State Wide Interoperability Coordinator  
Oran Pape State Office Bldg.  
215 E. 7th St., Ste. 346  
Des Moines, Iowa 50319-0047  
www.isicb.iowa.gov  
Office 515.725.6108  
Fax: 515.725.6193  
Cell: 515.418.1508

3:22pm- Meeting Adjourned – 1<sup>st</sup> Brian R. 2<sup>nd</sup> Mary B.

Next meeting - July 17<sup>th</sup>, 1:00 – 3:00 p.m. Teleconference

#### Attendance/Roll-Call Report:

<b>Member's Name</b>	<b>Area of Responsibility</b>	<b>Initials/Proxy</b>
Beach-Sickels, Jan	Southwest Region	Present
Briones, Mary	Education	Present (Conference Call) – Rob Marsh Proxy
Buck, Brad	At Large	Absent – Curtis Hooper Proxy
Davison, Robert	North Central Region	Absent
Dumermuth, Jeff	South Central Region	Absent-Katy Hill
Ewers, Jerry	At-Large	Absent
Frederiksen, Linda	Southeast Region	Present
Dan Paulsen	Northwest Region	Absent
Hill, Katy	South Central Region	Present
Hopper, Curtis	Northeast Region	Present (Conference Call)
Jorgensen, John	Northwest Region	Absent
Libby, Bob	Southeast Region	Absent
Marsh, Rob	Southwest Region	Absent-Mary B Proxy
McCulloch, Mark	South Central Region	Present
Morgan, Rick	Northeast Region	Absent – Brian R. Proxy
Rechkemmer, Brian	Education	Present
Ridge, Lee	Northeast Region	Absent
Fuerhing, Cherri	Southwest Region	Present (Conference Call)
Stecker, Terry	Northwest Region	Absent
Smith, Brandon	At-Large	Absent – Linda Frederiksen Proxy
Summitt, Tom	Southeast Region	Present (Conference Call)
Sachen, Mark	North Central Region	Present
Eastman, Jeff	North Central Region	Absent – Mark Sachen Proxy
<b>Guest:</b> Rebecca Curtiss IPDH, Ken Sharp IDPH, Craig Allen, Rob Dehnert		
Arndt, Lisa	Office Manager	Present