



June 16, 2016 – 1-3:00 pm
Board of Directors Meeting Minutes
West Des Moines Station #19, Mills Civic Parkway, West Des Moines
Conference Calling: 857-216-6700, Conference Code 223239

Call To Order – Katy Hill – 1:09pm

Welcome/Roll Call/Proxies/Determination of Quorum/Conflict of Interest—K. Hill, Quorum met. (see detailed list at the end of this document)

Approval of Agenda – Brian 1st, Brad Van DeLune 2nd

Medical Director Report –Dr. Joshua Stille—looking forward to the QSAP discussion. Once the rules are defined—the availability will be open according to the rules. Looking forward to the Lucas 2 device, getting equipment out to rural areas is great to see. Tactical EMS Paramedics—when are they allowed to carry firearm. They are ok to carry as long as they are trained through their law enforcement academy. Reach out to the Tactical EMS groups on this. Brad Van DeLune will contact WDM – he will touch base with them to get better coverage for our medics in a hot zone.

Approval of Minutes

- April 13th, 2016 Board of Directors Meeting- Brad Van DeLune 1st , Brian Rechkemmer 2nd

Lobbyist Report

- Michael Triplett
- Fireworks – we took a stand against it. Many other public safety and healthcare groups were also against it. So the bill died. But we can be sure it will be back on the floor again.
- Emergency Service Districts Bill – to allow them to pool their money to support their services in the district. Farm Bureau and the County are opposed. Need to get them more on board—this will help us get this passed.
- Concussions at High School sporting events – Moved to from the House to the Senate. Senate had a lot of questions about EMS part in this. We are in the business of getting people treatment and transportation, not accessing ability to play or not. So the language has changed so that we only notify the officials that there in fact is a concussion. Bill didn't move on the last day. There were some emails running around that indicated lots of interest.
- Opioid Antagonist – passed. Lots of people at the signing. Board of Pharmacy has taken the lead on writing the rules on administration of Narcan. EMS and Fire are allowed to administer. But that doesn't mean they can get the Narcan until the rules are written. Once the rules are available, Narcan will be available to EMS and Fire. We need to be sure the EMS Service Directors know this and to request patience.

Treasurer's Report –Brandon Smith—submitted written report. Katy Hill reported from his written report as follows.

Brian Rechkemmer 1st and Tom Summitt 2nd – approved.

April/May Treasurer's Report, June 16, 2016

- **April 2016 – P&L Net Income of (5,202.76).** Income from membership renewals and the Billing and Management Conference made up the majority of the 14,494.23. Total Expense – 19,696.99 which closing out the Billing and Management Conf. consisted of income of \$11,557.85. Billing and Management Conf. With a net income of roughly \$6,900!
- **Balance Sheet** - Assets of \$398,849.00 (checking 376,200.91, A/R \$7,878.17)
Liabilities – \$398,849 (A/P \$7,623.75, other current liabilities \$11,025.44)
Equity \$380,199.81
Lisa Arndt has been working with the A/R to clean up invoices that have carried over due to conference cancellations and other database issues related to Aevetra. This is evident in the May Balance Sheet.
- **The checking account balance as of April 30, 2016 -- \$394,202.50**
- **May 2016 – P&L Net Income (2,398.85),** you should have noticed that there is a difference of a \$1,000 from my report as compared to the P&L. This is because there was an incorrect entry of -1,000.00 made to the Scholarship Income line and it



should have been on the Awards Expense line. Lisa will be making the correction as she and I have previously discussed. There are also some entries in "Other Income/Expense" these are refunds that have been made for registrations and memberships due to database errors (Lisa can explain better than I). The month of May is a maintenance month where most of the journal entries are Expenses in the Administrative Category. However, I would like to make note of the Affiliate line item on the Income side. Since our strategic planning meeting, a lot of work has been done by the Membership Committee and Lisa Arndt to clean up the process and to improve our numbers. Their work has definitely made a difference and it continues to be evident on the P & L. Kudos to the Membership Committee and Lisa Arndt, JOB WELL DONE!

- **Balance Sheet** - Assets of \$389,139.00 (checking \$367,797.37, A/R \$5,840.74)
- **Liabilities** – \$389,139.00 (A/P -\$1,066.02, other current liabilities \$11,404.06)
- **Equity** \$378,800.96.
- **Summary:** Comparatively speaking we are very near the same place that we were the same time last year. We have had some expenses related to software, computer issues that we did not account for during budget time but the effects are minimal and we are in good shape. Moving forward into the second half of the year, we need to be mindful of the budget set forth by the Executive Committee to remain fiscally responsible. I believe that we need to keep investigating or find creative ways to reinvest the equity back to the members.

ISICSB Board Report – L. Frederiksen/R. Dehnert—see *Linda Frederiksen's Executive Report* below.

Office Administration— L. Arndt

- **Another reminder September 15th BOD Meeting Location Change**-- We will be moving the meeting to West Des Moines City Hall. Located at 4200 Mills Civic Parkway, WDM Second Floor Training Room.
- **Board Nominations for 2017** – Nomination Form will print in the April/June issue of the VOICE. Deadline is September 25, 2016. If you're not running for another term, please contact Mark McCulloch. If you are running, please process a nomination form.

Seats up for Election are as follows:

- North Central : Open Seat
- North Central : Mark Sachen
- Northeast : Rick Morgan
- Northwest: LaDonna Crilly
- Northwest : Tracy Foltz
- Southeast : Tom Summitt
- Southwest : Nella Siverts
- Southwest : Robert Marsh
- At- Large : Brad Buck
- Education : Mary Briones

- *South Central: Mark McCulloch (E-Board – expire 2016 but not up for election)*
- *At-Large: Jerry Ewers (E-Board – expire 2016 but not up for election)*

Bureau of Emergency & Trauma Services Report – IDPH Rebecca Curtiss, Bureau Chief BETS

Positions

- Lucas program planner in place –
 - Christopher Vetek comes from Airport Fire and he's an EMT
 - Interviews for second position are scheduled for Monday
- Health Alert Network/Communications Officer Position (Boeckmann retiring)-Internally posted
- EMS-Children-position is posted
- Medical Director-working with UIHC

LUCAS Devices

- Waiting for final approval of Physio-control contract, application (hopefully) posted for NW corner of the state mid-July

Time Critical Conditions



- 4 session completed-Last two are in Cedar Rapids/Marion June 28, and in Moravia/Honey Creek-June 30
- Continue work for TCC areas by utilizing patient referral patterns by ICD-9 code, EMS transport patterns and availability, PSAP, LPH, Hospital locations. Intend to have identified areas before the meetings in late June.
- Summary document will be posted in July.
- Joint Competitive applications in early fall.

EMS

- Elite Training- ongoing Terry Smith and Clark are completing the training throughout the state.
- New validation requirements will be implemented in July.
- EMSAC next month
- AMANDA (new system registry)-work is ongoing-Rollout in November-communication will be sent to all providers and services
- Narcan rules-scope of practice expansion for all levels to allow for auto inject and nasal.
- Mechanical CPR device scope of practice is also in the works

Preparedness

- Zika response
- PAC meeting is next month
- Medical countermeasures table top exercise on Tuesday in Davenport- very successful.

Trauma

- New Image Trend Data Reporting training completed-going very well. Have
- TSAC Sub-committees are meeting and demonstrating progress toward ACS assessment objectives
- TSAC meeting next month
- Vetoed legislation

2016 Committee Reports –

Executive – Linda Frederiksen – Lots of new and renewal appointments for committees. There are lots of great things happening on the ISCSB Board. EMSAC appointments expired, and Tammy Fleshner resigned, asking for a male and female—we nominated Amy Gehrke and Mark Sachen with Nora Springs. They will notify us who will attend the meetings. Rosemary Adam has been renewed for TSAC. She will be retiring October 1, so we'll look for other nomination. We are still working on the accounting review and getting an accountant contract finalized.

Billing and Management Conference-April 14, 2017-L. Frederiksen – Doug Wolfberg is a wonderful speaker and covers management and billing. We are waiting on Doug Wolfberg to commit to the April 13, 2017 date.

Pediatric Conference –February 25th, 2017 – M. Fults – on track with speakers. We will be meeting again soon. Committee goal is 100 registrations.

EMS-Day-On-the Hill/Leadership Conference—February 9th, 2017—Mark Sachen – Need to think about who we want to get for a speaker at this conference, because it hits fast after the Annual Conference. Lisa Arndt will send the conference surveys to the board, so they can see results.

Annual Conference November 10-12, 2016– K. Hill

Speakers – B. Smith – slots are all filled, except a couple. Much of the bios and descriptions are in. Katy reviewed some of the secured sessions and speakers for the Board. New Training Track – New Approach in Debriefing will be in the morning. There are lots of great keynotes scheduled for this year—including Night Watch and the S.A.V.E program.

Awards – T. Summitt – we have received a few nominations which is great. Tom wants to encourage Board Members to reach out to folks to get some more applications in.

Entertainment – L. Ridge – Friday Night Party will be at the Marriott this year to create a little intimate party environment. We used to hold the party at the Marriott and it was a great event.

Exhibit Hall – J. Jorgensen – no report

Honoring Our Own – T. Summitt – Unfortunately, due to the nature of this ceremony, we do not have some apps in on this.

Registration/CE – M. Briones – no report

Legislative/ByLaws – M. Sachen –no report



EMSAC – L. Frederiksen -- Mark McCulloch and Amy Gehrke will be IEMSA's nominations to Represent IEMSA on the BOD-Letter Sent by Linda Frederiksen to Joe Ferrell – 6/14/2016 – We have been notified that Amy Gehrke has been selected and will have her first meeting soon.

Membership – Chair : J. Ewers – Membership is looking really good. We've seen some improvements – see attached report. We've made some database issues and following up with memberships. We are set to move to the next steps of follow-up with expired members from committee members.

Individual Membership – Vice Chairs for each Region : Foltz, Sachen, Ridge, Solt, VandeLune, Fuels

Membership – Affiliate – Vice Chairs for each Region : Jorgensen, Merrill, Morgan, Marsh, Buck, McCulloch

Membership – Corporate – Chair J. Ewers, Vice-Chairs : E-Board

Membership—Training Programs –M. Briones : Vice Chair B. Rechkemmer – new reporting is helping us.

Marketing/Web – R. Marsh – no report

EMS Week/Memorial -B. VandeLune – no report

Leadership Academy – Sept 2017 J. Jorgensen - no report

Voice – M. Briones – no report

eNews – R. Marsh – no report

Scholarships – B. Rechkemmer – There are 15 Scholarship Apps in. Committee is working on making a decision.

2017 Group Purchasing Agreement – R. Morgan – no report

Allied Entities:

911 Telecommunications – Rob Dehnert/Paul Andorf– no report

Advisory Council – Frederiksen/J. Messerole– no report

ISICSB-Linda Frederiksen– no report

Iowa Stroke Task Force – Brian Helland– no report

NAEMT – Linda Frederiksen has a feeler out on a rep.

State Fire Serv./Emer. Response. Council.– Reylon Meeks – no report

State Med. Exam. Adv. Council - Tom Summitt– no report

TSAC – Rosemary Adam has been re-appointed representative – Rosemary submitted the following written report:

Summary of Trauma System Advisory Committee Activities, as of May 5, 2016

Reported by Rosemary Adam, Liaison to Iowa EMS Association

It's been a leadership-building few months in the Trauma System Advisory Committee (TSAC).

The American College of Surgeons (ACS) visited Iowa last late winter and made recommendations on how to improve our state-wide system. Since that visit, various subcommittees have been working feverishly to shape those broad suggestions into practical action items.

One action that was taken on by the committee was to look at the Out-of-Hospital-Trauma-Destination-Decision protocols (adult and pediatric) for the time factor in the destination decision. Various nation-wide protocols of this ilk have used a wide variety of time factors – some have no time designated.

The impact of this has been under-appreciated. There have been at least two lawsuits instigated, based on the current 30-minute rule and, many ambulance services don't realize the implications for their service if they violate the protocol.

The original thought was to increase from 30 to 60 minutes for that first destination from trauma scene. The general TSAC committee disagreed with that idea because of primary survey threats in a rural setting. The EMS Advisory Committee felt compelled to advise that no time be designated in this protocol. Again, TSAC disagreed with EMSAC on this issue, and have been weighing 30 or 45 minutes as the best recommendation.



Various Iowa maps were used to study time to Level I and II designated trauma centers (Iowa, and bordering Minnesota, Wisconsin, Illinois, & Nebraska) and the impact on area ambulance services and hospitals, whether using 30, 45, or 60 minute windows.

At the April 19th meeting, TSAC approved the protocol that gives a range of 30-45 minutes as the time target. This will be sent to EMSAC for consideration. We are in hopes that all Medical Directors work with their services to guide where they take their trauma patients from the scene.

The second item in the midst of verifying all Iowa hospitals as trauma care facilities (TCF) has been the Level II TCFs. When Drs. Foley, Caropreso, etc. formed our standards around 15 years ago, they adopted the ACS trauma center designation criteria with amendments that catered to a rural setting. The most recent ACS visit recommended going back to the original Level II criteria and ask that all current Level II TCFs use the ACS for their site designation – not State verifiers. With a lot of discussion and some controversy, this idea was approved for implementation in 2018.

In Mid-April, two of those level II TCFs (who have been dropped back to a Level III) used Lobbyists to write last-minute language in the final House and Senate budget bills...on page 99 of that tome. A paragraph pretty much undercut TSAC and their ability to change any Level II TCFs. The language does not address any other hospital but Level II's. This language passed the final bill. Therefore, Level II Trauma Care Facilities are exempt from the rules of the ACS (and TSAC) unless they fail to comply with the old standards for that Iowa level.

Needless to say, TSAC and the Iowa Dept of Public Health is concerned about this end-run around the system. The committee members were frustrated that these hospitals would circumvent a process that they've known about for years and not communicate with the committee to discuss it.

Training Programs – Cheryl Blazek– July 14th is the next meeting

System Standards - Brad Buck– no report

IPOST Task Force - Jerry Ewers– Last meeting was about putting a survey out to get some feedback. Got a lot of good feedback. Now they are trying to find a way to improve moving forward. Next meeting there should be a report on the Survey Results.

DMAT Advisory Group – Rod Robinson– no report

Community Paramedicine Mobile Integrated Healthcare—Linda Frederiksen– next meeting is the same day as the DMAC Ankeny, Bldg. 24-Room 203 at 2pm on July 14th. Call for agenda items will be going out soon.

Old Business--None

New Business

- **NAEMT** – James Sargent resigned – need to assign a new IEMSA rep, Linda has a feeler out. Board Members interested let Linda Frederiksen know.
- **Mission Lifeline** -- Heather Maier might attend the meeting; she will let us know. They are having difficulty getting applications from our state for transporting ambulance services who have NONE or very outdated monitor/defibrillator/12 lead transmission capable equipment, and I have asked them to approach the IDPH-BETS to see if we could get a listing of ambulance transport services in the state of Iowa so we, as a Board of Directors, can encourage services in our respective regions to apply for funding if it's needed. Gary Myers from SD will call in as well.
- **EMSAC** --Mark Sachen and Amy Gehrke will be IEMSA's nominations to Represent IEMSA on the BOD-Letter Sent by Linda Frederiksen to Joe Ferrell – 6/14/2016. Jeff Messerole's Term is up—he has agreed to serve. Linda Frederiksen sent the letter 6/14/16.

Meeting Adjourned at 2:15p-- B. Rechkemmer 1st and Matt Fultz 2nd

Member's Name	Area of Responsibility	Initials/Proxy
OPEN	North Central Region	



Member's Name	Area of Responsibility	Initials/Proxy
Merrill, Gary	North Central Region	Present
Sachen, Mark	North Central Region	Present (by proxy T. Summitt)
Gehrke, Amy	Northeast Region	Present
Morgan, Rick	Northeast Region	Present
Ridge, Lee	Northeast Region	Absent
Jorgensen, John	Northwest Region	Absent
Crilly, LaDonna	Northwest Region	Absent
Foltz, Tracy	Northwest Region	Present
Van DeLune, Brad	South Central Region	Present
Hill, Katy	South Central Region	Present--Chaired Meeting
McCulloch, Mark	South Central Region	Absent
Frederiksen, Linda	Southeast Region	Present (by Proxy K. Hill)- and called in late
Fults, Matthew	Southeast Region	Present
Summitt, Tom	Southeast Region	Present
Solt, Sarah	Southwest Region	Present
Marsh, Rob	Southwest Region	Present (by Proxy S. Solt)
Seivert, Nella	Southwest Region	Absent
Buck, Brad	At Large	Absent
Ewers, Jerry	At-Large	Present
Smith, Brandon	At-Large	Present (by Proxy J. Ewers)
Briones, Mary	Education	Present
Rechkemmer, Brian	Education	Present
Stilley, Josh	Medical Director	Present
Guest(s): Rebecca Curtiss-IDPH- Present by Phone and Mike Triplett -IEMSA Lobbyist-Present by Phone		
Arndt, Lisa	Office Manager	Present