

IEMSA Board Meeting Minutes
July 17th, 2014 - 1:00 pm – 3:00 pm
Teleconference

- **Call To Order** – Jerry Ewers – 1:01 pm
- Welcome/Roll Call (See last page for attendance and proxies)
- Quorum Established
- NoConflict of Interest
- **Approval of Agenda** – Brandon Smith 1st Linda Frederiksen 2nd
- **Approval of Minutes** of June 17th, 2014 Meeting – Jeff Eastman 1st, Mark Sachen 2nd
- **Treasurer's Report** Mark McCulloch
(June Financials) – Nothing significant to report – 1st Jeff Eastman, Brad Buck 2nd
- **Office Administration** – Website update will be on hold—with the addition of links that will take members from the membership area and the conference registration area out to our new database system in AVECtra. Once that is stable—then we can move to get the website updated—and we do have a web design company that will do that update—for us—as part of our package we purchased. Insurance—I sent out for quotes—they needed more information—I have sent that information to them—waiting on a bids to come back for items wanted added. Linda Frederiksen asked if we asked for Officer Liability insurance—yes we did.
- **Bureau of EMS Report – IDPH Staff – Rebecca Curtiss**
 - There are currently 3.5 vacant FTE's in EMS: the Coverdell CHC, the Trauma Coordinator CHC, and the PP2 for the i-SERV Coordinator. We are in the process of filling the trauma CHC and the PP2. We will not be filling the Clerk Specialist position and are considering changes to the Coverdell CHC position.
 - We are continuing to leverage program management and administrative assistance from staff in CDOR.
 - The bureau has begun issuing the monthly newsletter. Beginning the week of July 7, the Preparedness, EMS, and Trauma Listserv is being used to distribute preparedness-related information in a newsletter. You will have to opt-in to receive these messages. Fortunately, the process is simple and takes only seconds. Send a blank email to join-preparednessemstrauma@lists.ia.gov. If the process is successful, you will receive a confirmation message in a few moments. If are a subscriber to the former EMS Bureau listserv, you will receive a message stating you're already subscribed; no further action is needed.
 - Please let us know if you have any other ideas on communication strategies and newsletter categories that will be helpful.
- **IowaGrants.gov**
 - The current year System Development applications have been submitted and 75 applications were approved. The applications will be re-posted for those that were unable to complete the application later in July. The timelines and funds will be adjusted.
 - 2014 Protocols—we were able to find funds to print 1800 copies. They have been distributed to the regional coordinators, please contact to receive a copy I desired.
- **Bureau of EMS website changes**
 - New features**
 - The Bureau of EMS is still in the process of working with IT to complete the build of the Channels website to get all regulatory notices posted. The site was built and we have spent the last several month scanning regulatory actions since 2009 into the system one by one. All the actions have now been scanned and are in Channels. The staff in CDOR and EMS are reviewing the documents for accuracy before final posting, to ensure compliance with open records laws. The site should be open and ready for viewing by the end of July.
 - The e-payment features on the System Registry are ongoing, the continuing greatest impact is the Authentication and Authorization feature. This feature is a security measure that provides additional security to the system as SSN are in system. Each user must register an e-mail in the system and create a password before using the system. The upgrades also allow the user to print individual cards. The Bureau is no longer printing certification cards. Instruction to print cards can be found on the home page of the EMS web site.

- We informed you earlier this year that during the e-payment implementation it was noted that the framework of our system registry is very fragile. We are continuing to use the system on the IDPH servers, we are working closely with other bureaus in the Division to acquire a more stable system as soon as possible.
- **EMS and Trauma Registry**
 - The RFP process is completed and the Department has awarded a Notice of Intent to Award to Image Trend for the new EMS and Trauma Data collection. There were 3 applications, the scores were very close. There has not been an appeal to the award. The first meeting to begin contract negotiations with Image Trend is today. We will be asking for EMS volunteers to assist with modifications and development of the Off the Shelf product. We are very excited about the new system. It has excellent reporting features, has functioning bridge between hospitals and EMS for loop closure, simple data entry, Fire services in the state are currently using the system, accepts 3rd party data uploads, in final conversion to NEMSIS 3.
- **Administrative Rule Revisions Plan:**
 - 130-EMSAC-minor updates/clean up
 - 131-Provider Education and Training-minor updates due to the Home Base Iowa Act
 - 132-Discussions and decisions related to suggested revisions are ongoing
 - 134-Trauma Verifications-Significant process changes
 - 137-Trauma Education and Training-minor changes
 - 138-TSAC significant changes (SEQIC)
 - 141-Love Our Kids-significant updates
- **Annual Reports**
 - FY 13 EMS and Trauma report data has been completed by Dr Torner, final budgets, revisions and narratives yet to be completed. Hoping for release August/September
- **Trauma**
 - Trauma Coordinator position posting will close later this week.
 - Diane Williams has been working to keep verifications up to date. June reviews are completed, will begin July reviews ASAP.
 - TSAC meeting is July 15, SEQIS will meet in the morning and TSAC following
 - American College of Surgeons will be completing a review of the Iowa Trauma System in the first quarter of 2015
 - Lots of Trauma training is coming up later this summer and Fall. Performance Improvement training for rural and metropolitan hospitals and abbreviated injury scale training. See the newsletter for additional information
- **Des Moines Register Article**
 - We expect another DSM Register article to be published this week. Early this year we had extensive interaction with Clark Kauffman from the DSM Register, and then due to the death of his editor and other media focus, we haven't heard much from Clark since then. In the last week we have been answering a handful of questions from him, mainly focusing on updating his information regarding disciplinary actions. We don't know the exact angle of the article, but we have discussed the following issues with him since the first of the year.
 - IDPH enforcement/disciplinary actions
 - Public notification of those actions (he feels more should be done to be proactive about notification to the public).
 - Gaps in EMS coverage for rural Iowa and the difficulty maintaining adequate staffing for services.
- **Committee Reports**
 - **Executive – J. Ewers** – Exec Board spent some time on conference and office management issues. We did write a letter of support to Jackson Co. EMS Association. Two things—in the next 30-60 days doing a legislative workshop to work up our talking points. And a committee for membership—to update our membership committee to work with exec board and office manager to update and increase our membership numbers. Still involved in Mobile Healthcare Piece. Linda Frederiksen—we want to get started early on legislative – last year we met in August—agree with Rebecca & Jerry that this is a great opportunity to springboard and leverage this media coverage to serve our volunteer and rural EMS provider issues. Last meeting—on the Mobile Healthcare in West Des Moines—Rebecca Curtiss spoke at that. We got some good buy in—from other partners at the table. Lots of good information came out of that meeting.
 - **Conference – J. Dummermuth** – Jeff has an employee on light duty so they are picking up some IEMSA task for us. She is tying up CE approval stuff. August 1st—we are shooting to have the Guide Book app up—which will make the schedule available before and during the conference on a mobile app.
 - **Speakers – T. Summitt** – Couple of speakers to confirm--we still need to work on—but everything looks like it is pretty well taken care of. We had invited Doug York to do a class—and right now Rosemary Adam is going to do it. We talked about giving him an award—so we'll need to figure out another way to get him up to the conference. Jerry Ewers asked if Tom Summitt—needs help with speakers? Tom Summitt says no—they are all filled—just finalizing details with some speakers.

- **Awards – B. Smith**-We had several nominations for Doug York. Will be having a conference call here soon. Application went out the April/June Issue.
- **Entertainment – K. Hill**- best theme—is to go with a 1980's theme—to coincide with our 25th Anniversary. Booked the same location—Gramacy Tap – for next year. Input was asked for. Jerry Ewers—need more bars and bartenders/servers. Went over well. Hand out and goodies—that will be retro.
- **Exhibit Hall – J. Jorgensen** – trying to get the exhibit application out in the next week. We have about 90 vendor spots over the 76 we had last year. However many of those are much larger spots—20x20 and 10x20 spots are now on the floor to encourage bigger vendors to join us.
- **Honoring Our Own – T. Summitt** – We have 9 or 10 names so far to honor.
- **Legislative/ByLaws – L. Frederiksen** – 3 out of 3 things we pushed—10% from last year didn't flow til june. This new one should flow faster—like July. 2349 --\$150,000 for registry software. Increase in Tax Credit—with clarification in the language—and \$50 increase to \$100. That language update—we had a lot of peace officers in attendance. Got a letter from Ret. Sen. Hancock—he's very emotional heart for volunteers—this should be the year of the volunteer. The 10% isn't going to effect volunteer organizations—like we'd like. So we need to work together to leverage other public service associations to develop some other consolidate
- **EMSAC – L. Frederiksen**-gave a report—new election of officers. At the end of the EMSAC meeting—late at night long distance transports. It stimulated about another 20 minutes of conversation. We are fracturing families transporting children and seniors from their support group—by transporting them 6.5 hours. And it's extremely difficult to stay awake for providers to run that far. We're concerned—that we're risking lives when we ask people to drive 12 hours round-trip. Jerry Ewers – added we bring up the mental health issues that are affecting a lot of people. Muscatine created a mental health committee—to access some of the issues transporting these patients. Including transporting across state lines. There is funding there for EMS—but we aren't finding out about it. In Muscatine—dealing with fatigue issues—yes they're getting paid—but they can't safely transport in that extreme situation.
- **Membership – Individual – M. McCulloch** – skip—we're addressing as a committee planning sessions
- **Membership – Affiliate – C. Hopper**-- skip—we're addressing as a committee planning sessions
- **Membership – Corporate** – J. Ewers-- skip—we're addressing as a committee planning sessions
- **Marketing/Web – J. Beach-Sickels**-- skip—we're addressing as a committee planning sessions
- **EMS Week** – K. Hill—it's over for this year.
- **Leadership Academy – J. Dumermuth** – no leadership academy this year.
- **Voice/e-News – M. Briones** – on track for the voice—Dr. Stille's article is in already. Articles are coming in on time for the August 15 deadline. Student Memberships—State Training Directors – announced our new scholarship program—gave an overview. Looking for more specific members. Hold off til 9/1/14 – because of the database conversion. Mary will instruct Training centers to do paper applications until we can get application on new database live.
- **Scholarships – B. Rechkemmer** – no report
- **Old Business –**
 - **Jeff Eastman—Des Moines Register article.** It was much softer tone than last year's but there are some stings in there. They are hitting some ambulance services in Jeff's area. Cautions Board to not take it too lightly. Jerry Ewers agrees that we need to respond to this and will respond—point by point—with facts and agenda—and make sure we're representing all of IOWA all types of providers. Let's look for solutions, changes and stop pointing things out—and come up with some solutions. Steve Mercer—help clarify the issue flight paramedic that was suspended. Anytime we do a proposed action against someone it's 20-days after the notice is served—so it's in limbo—until all appealed are exhausted. So that information wasn't 100% correct—but not 100% wrong. The proposed action has to be made public—which is how everyone knows about the action—but they don't know final action. Jeff Eastman also voices concern that there are two counties the the article indicates if they call 911 no one will respond. Jeff says, "That is NOT TRUE—THEY WILL". Jeff will write something up for the response letter and set it to the executive committee for use in putting together our response.
- **New Business** -- None

Pending Committee Reports:

- Allied Entities:
 - 911 Telecommunications – Rob Dehnert– no report
 - Advisory Council – Frederiksen/J. Messerole/T. Fleschner– no report
 - First Responder Advisory Comm. (FRAC) – J. Ewers – no report
 - Iowa Stroke Task Force – Linda Frederiksen– no report
 - NAEMT – J. Ewers – no report
 - State Fire Serv./Emer. Response. Council.– Reylon Meeks – no report
 - State Med. Exam. Adv. Council - Tom Summitt – meet Jan and December– no report
 - **TSAC – Rosemary Adam** –TSAC Report to Iowa EMS Association by way of written report as follows:
 - The Trauma System Advisory Council (TSAC) has an eventful year...now compliant with the political trend of eliminating middle management in the IDPH – and reducing committees. This has resulted in:
 - Merger of CDOR and BEMS with supervision over Trauma
 - Elimination of Bureau Chief with merged roles, as above
 - The placement of the quality assurance (protected information) arm: SEQIC,
 - as a subcommittee of the TSAC. Name change to SEQIS (for subcommittee)

In October of last year, a special meeting between TSAC and the Bureau resulted in some new initiatives that have the following actions:

- new software for Trauma (both hospital and EMS) that will be implemented later this year. Keep your eyes on the need for EMS Super Users who will be asked to Advise the Bureau on this new software. (Jim Steffen from Mt. Pleasant comes to mind)
- the American College of Surgeons (ACS) is coming to town to evaluate our State Trauma System. This has been requested many times and has now been funded for later this year. This will be a report card for all levels of our system from prevention to and through rehabilitation.

One of the 3.5 FTEs vacant in BEMS is the trauma coordinator. They have now completed the process of taking applications and will begin interviews soon. 2 years ago, the Trauma System got all caught up on the >110 hospitals that needed trauma system verification. Most were done in huge groups that now are all due at the same time (again) without a trauma coordinator to facilitate.

BEMS just funded the purchase of nearly 1000 books for the Rural Trauma Team Development Course (RTTDC) for level 4 TCs. The level 1 and 2 TCFs are now going around Iowa offering this 8-hour course to all team members – clinician, nurses, ancillary, paramedics and all EMS for free. Contact Karen Jones at IMMC to schedule a course.

In the new ACS rule book just published, level 4 TCFs are being asked to be involved in the education of EMS. Not sure how that's going to be interpreted by this group but the perceived separation of EMS from the hospital-based trauma system is multi-faceted and this may afford a closer working relationship between the 2.

There is angst amongst all healthcare providers and institutions about the interpretation of spinal immobilization practices – there is a wide range of education and application on this with resistance from the hospitals. The hospitalists want to make sure that all clinicians be aware that just because EMS didn't immobilize doesn't mean that the patient has been cleared. And, the EMS folks asked to transfer the trauma patient from one hospital to another may want to think about immobilization prior to the transfer. One, cross-table lateral x-ray of the spine does not clear it.

- Training Programs – Cheryl Blazek – no report
- SQIMS-Brad Buck, Linda Frederiksen, John Jorgensen., Robert Marsh, Brian Rechkemmer– no report
- System Standards - Brad Buck– no report
- IPOST Task Force - Jerry Ewers – meetings are conflicting with IEMSA Board Meetings. – no report
- DMAT Advisory Group – Rod Robinson– no report

Adjourn: 2:15pm 1st Brandon Smith, 2nd Mary Briones

Member's Name	Area of Responsibility	Initials/Proxy
Beach-Sickels, Jan	Southwest Region	Absent
Briones, Mary	Education	Present
Buck, Brad	At Large	Present
Davison, Robert	North Central Region	Absent
Dumermuth, Jeff	South Central Region	Present
Ewers, Jerry	At-Large	Present
Frederiksen, Linda	Southeast Region	Present – Has Bob Libby's Proxy
Dan Paulsen	Northwest Region	Present
Hill, Katy	South Central Region	Present
Hopper, Curtis	Northeast Region	Absent
Jorgensen, John	Northwest Region	Absent
Libby, Bob	Southeast Region	Absent – Linda Frederiksen has Proxy
Marsh, Rob	Southwest Region	Present
McCulloch, Mark	South Central Region	Absent—Jeff Dumermuth has his proxy
Morgan, Rick	Northeast Region	Absent
Rechkemmer, Brian	Education	Absent
Ridge, Lee	Northeast Region	Absent
Fuerhing, Cheri	Southwest Region	Absent
Stecker, Terry	Northwest Region	Absent
Smith, Brandon	At-Large	Present
Summitt, Tom	Southeast Region	Present
Sachen, Mark	North Central Region	Present
Eastman, Jeff	North Central Region	Present
Guest: Rebecca Curtiss IPDH, Steve Mercer IDPH		
Arndt, Lisa	Office Manager	Present