



**July 16th, 2015 - 1:00 pm – 3:00 pm
Teleconference**

Conference Calling: 857-216-6700, Conference Code 223239

Call To Order – Jerry Ewers presiding in Linda Frederiksen’s absence due to family emergency – 1:03p

Welcome/Roll Call/Proxies/Determination of Quorum/Conflict of Interest—K.Hill – Quorum Established (see attendance list at the end of this document)

Approval of Agenda -- 1st Mary Briones, 2nd Brian Reckemmer -- approved

Medical Director Report –Dr. Joshua Stilley-no report

Approval of Minutes of June 18th, 2015 Meeting – 1st Katie, 2nd Mary -- approved

Treasurer’s Report –B.Smith – 1st Brian Reckemmer, 2nd John Jorgenson -- approved

June 2015 Financials—Written report from Brandon Smith--Everything is status quo as usual during this time of year with exception of increase in newsletter/Web and cc processing fees, and the final expenses for the billing conference hit the books showing a significant bottom line loss for June, which is normal. Not much for income during this time of year.

Bank Account Ending Balance is: \$290,074.13

A/R – there is a NetForum on our A/R for NetForum—Lisa is working with Avectra on this item. A couple of exhibitor vendors are still outstanding—those will be addressed with phone calls made with the exhibit application for this year—they cannot sign up for this year without paying the full balance due and pre-pay for this year. These two came in the last week before the conference to the exhibit hall—therefore they fell through the cracks.

ISICSB Board Report -- R. Dehnert – No Report

- Finance – J. Ewers—Finance Chair took a new job with a new city—have not met yet.
- Governance—C. Hopper – no report
- Operations-P. Andorf—no report
- Outreach – Walker Wilson—no report
- Technology—R. Dehnert—no report
- Training and Exercise—M. Hartman—no report

Office Administration – L. Arndt

- **QuickBooks—update**—while we work through the new accountant, and new software proposals, I have switched everything back to the desktop 2012 version. Because we had updated the database export to support the online QB—we had issues with batches not importing correctly. I ended up manually updating those batches and we have it all set for batches moving forward—until we determine the new system.
- **Workmen’s Comp Insurance**—we have two bids—waiting on one more:
 - **Molyneaux Risk Solutions**
 - Clerical Office Employee, code 8810
 - Payroll \$28,000 x .39 rate per \$100 of payroll = \$109 premium, plus expense constant charge of \$260 = \$369, plus Terrorism/catastrophe charge of \$8 = \$377
 - Annual premium of \$377 would be payable up front and must be paid in advance before the coverage can be put in effect. An application must be completed and signed (which we would complete with your help).
 - The limits of insurance for the employer’s liability portion of the coverage are \$100,000 per employee injury, \$100,000 per employee for disease, \$500,000 total policy limit for disease. The worker’s compensation part of the coverage is the statutory benefits as specified by Iowa law.
 - **Farm & Home Services** – our current agency that carries our other policies –
 - The workers compensation quote is \$353.00 per year
 - **Website**—when you log-in to the IEMSA Account area—you’ll see the new look and feel now. Next step is to populate the pages, create and link the forms in to constant contact.
 - **Hotels for upcoming 2016 conferences**—still in the works—almost finalized.

Bureau of Emergency & Trauma Services Report – IDPH Rebecca Curtiss, Bureau Chief BETS

- Image Trend



- EMS Training completed
 - Trauma Center training completed
 - Non-Transport webinar held
 - Power User Group being established
 - Many positive comments received about the product, ease of use and report writing
- Vacant EMS Field Coordinator position filled-Mary Chwirka
 - Budget: Received final approval for the 2 new positions and Medical Director Contract. All request to fill documents have been completed for the Field Coordinator and Statistical Analyst. We will put out a competitive bid for the partial FTE contract for the medical director in the next couple of weeks
 - Lucas Devices: Grant application will be completed this fall, it is a rural health initiative.
 - NHTSA Assessment work plan: Several subcommittees are being formed to address recommendations
 - Infectious Disease Group: Hospitals, PH, EMS and IDPH have been working closely to assure appropriate responses to Ebola or other highly contagious diseases. Funding applications for the EMS services holding service agreements with the Department should be posted to grants.gov in the next week. Assistance will be provided by IDPH to complete the application
 - New System Registry-Vendor CSDC-probably a year before implementation
 - Jerry Ewers—would like to know when they are going to go to version 3. Jerry Ewers will email her directly.

Committee Reports

Executive – Linda Frederiksen—no report

Billing & Management Conference-J. Dumermuth—April 13th & April 14th – Des Moines – small room block--

Conference – K. Hill—Keynote speakers are all set—full schedule, working on brochure. One CCP speaker to confirm—but everything is looking good. Still have people wanting to speak—we’re keeping a que in case something falls through. Brandon was able to secure some speakers for our Fire/Rescue Track. Moving ahead with NHTSA instructor course, and PHTLS—hybrid course—Lee Richardson is putting that on for us—some pre-conference work is done by attendees. Lots of good pre-cons and keynotes. Nice mix of fire, physicians. Guide Book again this year. Jeff’s moving on that.

Speakers – J. Dumermuth—Katy reported

Awards – T. Summitt—No report

Entertainment – B. Buck—Band is booked. DJ and Karaoke guy—Brad is still working that out. Brad is also, looking for sponsorships to offset the cost of the entertainment as we have in the past.

Exhibit Hall – J. Jorgensen— The Vendor Application will be out in the next couple days. No helicopter this year—so that space needs to be re-worked. Jerry Ewers wants a copy of it—to send it out to his vendors to recruit.

Honoring Our Own – T. Summitt – no report

Legislative/ByLaws – M. Sachen—need to keep the fire initiative. Field EMS Bill is being re-introduced. We are working with NAEMT to get that pushed through—to get to the legislators as well. Lynzey wants to get a meeting legislative committee and Exec Committee . Lynzey not here—Jerry reported for her- she made contact with the Governor's office this week about a strategy to fill the interop board seats, so she will send details to the legislative committee later today.

EMSAC – L. Frederiksen—no report

Membership – Individual – J. Eastman –no report

Membership – Affiliate – C. Hopper—no report

Membership – Corporate – J. Jorgensen – no report

Membership—Training Programs – M. Briones – All Training Programs have been reminded about getting their students signed up for IEMSA since classes all start next month. Need a flyer that outlines benefits of IEMSA and steps of how to sign up. Board Members need to make an effort to reach out to training centers in their area. Mark will work with Jeff on this.

Marketing/Web – R. Marsh – Website look and feel is done and up on website.

EMS Week/Memorial – T. Summitt – no reports

Leadership Academy – B. Buck – (4) Signed up. 28 seats—need the board to send out the flyer to those in their outlook address book that they think might be great attendees for this event. Lisa will resend the Flyer to the entire board so they have the flyer to distribute.

Voice – M. Briones—Written Report from Mary Briones --We are working on the articles for the next Voice, August 28 is the deadline.

eNews – T. Summitt—no report



Scholarships – B. Rechkemmer—Scholarships – July 1-Jun 30th—Lisa will pull the # of students for each training center—to award the two \$500 scholarships.

Group Purchasing Agreement – Curtis Hopper/R. Morgan—(3) submittals for Group Purchasing. Curtiss will put it into a spreadsheet—scan it in too—and send it to exec committee—and at the committee level. Boundtree, Henry Schein, MMS are the vendors. Announced by July 31, 2015. All submitted their pricing in hard copy—Curtis will get the electronic spreadsheets from all of them to compile the comparison sheet for evaluation in determining the bid winner. Curtis will get a conference call set up with the Group Purchasing Committee and the executive committee—to determine who to award the contract to.

Allied Entities:

- 911 Telecommunications** – Rob Dehnert/Paul Andorf—no report
- Advisory Council** – Frederiksen/J. Messerole/T. Fleschner—no report
- Iowa Stroke Task Force** – Brian Helland—no report
- NAEMT** – James Sargent—no report
- State Fire Serv./Emer. Response. Council.**– Reylon Meeks –no report
- State Med. Exam. Adv. Council** - Tom Summitt—no report
- TSAC** – Rosemary Adam—no report
- Training Programs** – Cheryl Blazek—no report
- SQIMS**-Brad Buck, Linda Frederiksen, John Jorgensen., Robert Marsh, Brian Rechkemmer—no report
- System Standards** - Brad Buck—no report
- IPOST Task Force** - Jerry Ewers—no report
- DMAT Advisory Group** – Rod Robinson
- Training and Exercise**—Mike Hartman, Muscatine Fire
- Community Paramedicine Mobile Integrated Healthcare**—Linda Frederiksen
- Coverdell Stroke**—John J. reported for Linda--Iowa Healthcare Collaborative—Coverdale monies are gone from the grant process. They are working on where to go from here.
- Mission Lifeline**—grant process apps will be online next week. Heather Maier—will send us a link to the app. Concern there is some confusion—they are aware—so they are developing some specifics to clarify who qualifies and all the details to us, for us to distribute. Jerry Ewers met with some docs last week—showed him some mission lifeline folder of information. Wondered why hospitals got it—but EMS and Fire has not. Katy—they are in the process to getting to all the hospitals—to get the 12-lead piece—then next will be the EMS and will get the word out to the EMS through bureau and IEMSA. The folders are not grant dollar info—it’s info about being part of the STEMI system in Iowa. Grant deadline is 8 weeks from July 20th.

Old Business – No Old Business

New Business—

- Nella Sievert do you have to live in the state of Iowa to be on the board? Jerry Ewers referred to Linda Frederiksen and the by-laws about this.

Adjourn – 1st Brian, 2nd Katy – 2:13p

Member’s Name	Area of Responsibility	Initials/Proxy
Eastman, Jeff	North Central Region	Absent (John Jorgensen Proxy)
Johnson, Dave	North Central Region	Absent (Curtis Proxy)
Sachen, Mark	North Central Region	Present
Hopper, Curtis	Northeast Region	Present
Morgan, Rick	Northeast Region	Absent
Ridge, Lee	Northeast Region	Absent (Katy Proxy)
Jorgensen, John	Northwest Region	Present
Crilly, LaDonna	Northwest Region	Absent
OPEN SEAT	Northwest Region	
Dumermuth, Jeff	South Central Region	Absent (Mary B Proxy)
Hill, Katy	South Central Region	Present



Member's Name	Area of Responsibility	Initials/Proxy
McCulloch, Mark	South Central Region	Present (but arriving late)
Frederiksen, Linda	Southeast Region	Absent (Family Emergency- Jerry Ewers Proxy and presiding)
Libby, Bob	Southeast Region	Absent
Summitt, Tom	Southeast Region	Absent (Mark Sachen Proxy)
Fuehing, Cherri	Southwest Region	Absent (Brian Proxy)
Marsh, Rob	Southwest Region	Absent
Seivert, Nella	Southwest Region	Present
Buck, Brad	At Large	Present
Ewers, Jerry	At-Large	Present
Smith, Brandon	At-Large	Absent
Briones, Mary	Education	Present
Rechkemmer, Brian	Education	Present
Stilley, Josh	Medical Director	Absent
Guest(s): Rebecca Curtiss-IDPH-absent-submitted written report, Lynzey Kenworthy-IEMSA Lobbyist--Absent		
Arndt, Lisa	Office Manager	Present