



**July 21, 2016 – 1-3:00 pm  
Board of Directors Meeting Minutes  
Teleconference**

Conference Calling: 857-216-6700, Conference Code 223239

**Call To Order** – In Linda Frederiksen’s Absence, Katy Hill, Secretary was appointed to run the meeting – 1:04pm

**Welcome/Roll Call/Proxies/Determination of Quorum/Conflict of Interest**—K. Hill – Roll Call established Quorum. No conflict of interest.

**Approval of Agenda – Amendment – change call to order to Katy Hill** -- B. Smith 1<sup>st</sup> B. Rechkemmer 2<sup>nd</sup> – Motion Approved.

**Medical Director Report** –Dr. Joshua Stilley – no report

- **Approval of June 16<sup>th</sup> Board of Directors Meeting Minutes** -- M. Briones 1<sup>st</sup> , J. Jorgensen 2<sup>nd</sup> –approved.
- June 16th, 2016 Board of Directors Meeting – No changes

**Lobbyist Report** - Michael Triplett- no report.

**Treasurer’s Report** –Brandon Smith reported– 1<sup>st</sup> B. Rechkemmer, 2<sup>nd</sup> Tracy Foltz – Approved with the updated “Balance Sheet Summary”

- **June 2016 Financials—**
  - A few things that are from the database clean-up.
  - **Net Income for June is:** -\$9961.09
  - **Budget** : A little under where we were last year—but that is primarily due to a larger pay-out to Triplett for \$6,000
  - **Profit & Loss Previous Year Comparison** :
    - Net Income this year (2016): \$-29,754.61
    - Last year at the same time last year: \$-34772.77
  - Indicates we need the committees to stay within the allotted budget amounts
  - **Need to update the Balance Sheet to** “As of June 30, 2016” instead of “As of July 13, 2016”—as was provided in the board document. Lisa Arndt pulled up the report and read the totals—see report inserted here:

**Iowa Emergency Medical Services Association  
Summary Balance Sheet  
As of June 30, 2016**

	◊ Jun 30, 16 ◊
<b>ASSETS</b>	
Current Assets	
Checking/Savings	▶ 359,656.80 ◀
Accounts Receivable	4,870.74
Other Current Assets	<u>1,328.89</u>
<b>Total Current Assets</b>	365,856.43
Fixed Assets	<u>13,774.98</u>
<b>TOTAL ASSETS</b>	<u><b>379,631.41</b></u>
<b>LIABILITIES &amp; EQUITY</b>	
Liabilities	
Current Liabilities	
Accounts Payable	-961.74
Other Current Liabilities	<u>11,753.28</u>
<b>Total Current Liabilities</b>	<u>10,791.54</u>
<b>Total Liabilities</b>	10,791.54
Equity	<u>368,839.87</u>
<b>TOTAL LIABILITIES &amp; EQUITY</b>	<u><b>379,631.41</b></u>



- **June Bank Statement Shows:** \$385,241.83 Beginning Ending , \$376,957.43 Ending Balance with \$10,604.85 in total Debits and \$ 2,320.00 in total credits.

**ISICSB Board Report** – L. Frederiksen/R. Dehnert – Jerry Ewers reported Linda Frederiksen did attend the meeting-- no report other than that.

**Office Administration** – L. Arndt

- **No BOD meeting in August. Next BOD meeting is September 15th at the** West Des Moines City Hall. Located at 4200 Mills Civic Parkway, WDM Second Floor Training Room.
- **Board Nominations for 2017** – Nomination Form will print in the April/June issue of the VOICE. Deadline is September 25, 2016. If you're not running for another term, if you haven't already please contact Mark McCulloch. I will need one bio paragraph to put on the ballot. Insert names of those up for
- **Regional Seats up for Election are as follows:**
  - North Central : Open Seat
  - North Central : Mark Sachen
  - Northeast : Rick Morgan
  - Northwest: LaDonna Crilly
  - Northwest : Tracy Foltz
  - Southeast : Tom Summitt
  - Southwest : Nella Siverts
  - Southwest : Robert Marsh
  - At- Large : Brad Buck
- **Education :** *Mary Briones – an appointed position—the board has this item on the October Meeting agenda. They will send an email with the appointed person for the next term.*
- **South Central:** *Mark McCulloch (E-Board – expire 2016 but not up for election)*
- **At-Large:** *Jerry Ewers (E-Board – expire 2016 but not up for election)*

**Bureau of Emergency & Trauma Services Report** – IDPH Rebecca Curtiss, Bureau Chief BETS – Jerry asked they contact Linda Frederiksen—as indicated in the meeting—before they release the updates.

**2016 Committee Reports** –

**Executive** – Linda Frederiksen – no report

**Billing and Management Conference**-April 14, 2017-L. Frederiksen – Rec'd an email that Doug Wolfberg is NOT available for our April 14<sup>th</sup>, 2017 Date. He advised that April 17, 2017 through May 12, 2017 are fairly clear as well as May 22, 2017 through June 2, 2017. However, May is a horrible month for a conference with Mother's Day, Memorial Ceremony, Graduation Ceremonies, etc. So we need to keep it in April, and it has to be in the middle of the month for Biller—as their month end duties make it difficult to get away. So we need to find a hotel with April 20<sup>th</sup>, 2017available. Lisa Arndt will work on the venue options.

**Pediatric Conference** –February 25th, 2017 – M. Fults—Lisa Arndt reported as directed by Matt Fults. There are just a couple slots left to fill and we can get the flyer done and registration open. He's hoping this translates to larger attendance.

**EMS-Day-On-the Hill/Leadership Conference**—February 9th, 2017—Mark Sachen – working on a couple people from the speaker bureau

**Annual Conference** November 10-12, 2016– K. Hill –Super close to having a finalized schedule. Only change is to potentially move the FIRE/RESCUE track to a pre-conference workshop and use another Fire/Rescue speaker for the general session Fire/Rescue track. She has a good lead on a couple other speakers for the general conference track as well. Night Watch is secured—still working on the contract. There are some really great speakers and unique topics this year. Hopefully that will translate to more registrations.

**Speakers** – B. Smith – no report in addition to Katy's

**Awards** – T. Summitt – They have rec'd some nominations for people.



**Entertainment** – L. Ridge – Lee is working with the Marriott. Possible theme it's Veterans Day weekend – MASH BASH!

**Exhibit Hall** – J. Jorgensen – Online form and pdf of exhibit prospectus is almost done and will go to John for final approval.

**Honoring Our Own** – T. Summitt – no report

**Registration/CE** – M. Briones – Katy Hill asked Mary Briones to be sure all objectives and course descriptions are in.

**Legislative/ByLaws** – M. Sachen – no report

**EMSAC** – L. Frederiksen – Mark McCulloch and Amy Gehrke will be IEMSA's nominations to Represent IEMSA on the BOD-Letter Sent in June 2016. We were notified that Amy Gehrke has been appointed the IEMSA representative to EMSAC.

**Membership** – Chair : J. Ewers – Met with Lisa Arndt went over the initial process and we've implemented what we discussed in Spring. So now the first process is complete—and then we can set up individual meetings to get the "expired" issues. Start with Individuals first, then Affiliates – it's the biggest revenue source. Then Corporates will be the last meeting. Invites for a teleconference will be forthcoming. We had a 2.5 hours and covered a thorough run through follow-up to the strategy meeting.

**Individual Membership** – Vice Chairs for each Region : Foltz, Sachen, Ridge, Solt, VandeLune, Fults – no report

**Membership – Affiliate** – Vice Chairs for each Region : Jorgensen, Merrill, Morgan, Marsh, Buck, McCulloch- no report

**Membership – Corporate** – Chair J. Ewers, Vice-Chairs : E-Board - no report

**Membership—Training Programs** –M. Briones : Vice Chair B. Rechkemmer - no report

**Marketing/Web** – R. Marsh – no report

**EMS Week/Memorial** -B. VandeLune – Katy Hill asked for ideas for a good speaker for next year. It's always tough to find a good keynote speaker if it's too last minute. Need to get going as soon as we can.

**Leadership Academy** – Sept 2017 J. Jorgensen – John Jorgensen is working on a site to host this Academy next September.

**Voice** – M. Briones – A delay with the last VOICE – reorganized the timelines and submissions process. Most programs have done a training spotlight – so it's time to start the rotation over.

**eNews** – R. Marsh – no report

**Scholarships** – B. Rechkemmer – This committee is working on determining the two individual scholarship recipients and Brian Rechkemmer will notify all of the applicants as soon as they are determined.

**2017 Group Purchasing Agreement** – R. Morgan – no report

#### **Allied Entities:**

**911 Telecommunications** – Rob Dehnert/Paul Andorf –no report

**Advisory Council** – Frederiksen/J. Messerole – no report

**ISICSB**-Linda Frederiksen – no report

**Iowa Stroke Task Force** – Brian Helland - no report

**NAEMT** – Jeff Dumermuth - no report

**State Fire Serv./Emer. Response. Council.**– Reylon Meeks - no report

**State Med. Exam. Adv. Council** - Tom Summitt - no report

**TSAC** – Rosemary Adam – Linda Frederiksen has asked Rosemary Adam to stay on and as our representative. She is retiring—and not sure if she will continue in this capacity.

**Training Programs** – Cheryl Blazek - no report

**System Standards** - Brad Buck - no report

**IPOST Task Force** - Jerry Ewers – no report

**DMAT Advisory Group** – Rod Robinson

**Community Paramedicine Mobile Integrated Healthcare**—Jerry Ewers—They will go back in October with a more formalized document that talks about the Mobile Integrated Task-Force ideas and outline. We're still moving forward.



There are still lots of discussion and research to be done. Draft curriculum – one item in model 8 was outside of curriculum and would change the scope of practice. Which is do-able, but there is a lot let to do. October 13, 2016 is the next Task Force meeting. The CPMIH Task Force is trying to coordinate various other committee meetings so it saves trips to Des Moines for those attending multiple meetings.

#### **Old Business**

#### **New Business**

- **NAEMT** –Jeff Dumermuth has been offered and accepted the appointment to be the IEMSA NAEMT Representative. He will need to write an article for the VOICE.

**Motion to Adjourn:** 2:05pm B. Reckemmer 1<sup>st</sup> and M. Briones 2<sup>nd</sup> –Motion Approved.