

## **Board of Directors Meeting August 20, 2009 West Des Moines Public Safety Station #19**

**Board Members in Attendance:** Beach-Sickels, Blazek, Brockway, Dumermuth, Ewers, Fish, Frederiksen, Glandon, Hill, Imming, Johnson, Morgan, Petersen, Reeves, Robinson, Smith, Summitt, Wright

**Staff:** Miller, Moore

**Guests:** None

**Proxies:** Craighton, Mallinger

**Absent:** Craighton, Hopper, Mallinger, Morgan, Petersen, Ridge, Stecker,

1. Call To Order – John called meeting to order at 1300.
2. Welcome /Roll Call/Determination of Quorum/Proxies/Call for Conflicts of Interest – A quorum was determined. Proxies were noted. No Conflicts of Interest were disclosed. John welcomed and introduced Trisha Miller the new Office Manager.
3. Minutes of May 15, 2009 – The minutes of the June 18, 2009 Board of Directors Meeting were approved as written. Approved as written Johnson/Summitt/Unanimous
4. Treasurer's Report – Linda Frederiksen – Linda reviewed the financial statements, stating that exhibitor and advertising revenue are on track to meet budget. Corporate and Affiliate have exceeded budget for the first 6 months. We will continue to look at the profit and loss on individual conferences throughout the year and evaluate the importance of our events. Telephone phone charges are continuing to increase, discussion on alternative ideas for a phone in the office. Motion to approve Smith/Ewers/unanimous
5. Medical Director – John Hill – No report
6. Office Administrator's Report – Angie Moore – Angie reported that it is time to set the dates for the 2010 Conference schedule as well as the 2010 board meeting schedule. Discussion on both topics was held and the 2010 Board meetings were set. The Executive Committee will look at possible dates for the 2010 Conferences. Following up on an assignment made at Strategic Planning; Angie presented a timeline for the remainder of the 2009 year and the start of the 2010 year. The Strengths Finder Books were distributed with a deadline of completion prior to the next meeting.
7. Bureau of EMS Report – Kirk Schmitt – No Report

### Committee Reports - Working Committees

- A. Executive – John Hill – No report
- B. Conference – Jeff Dumermuth – Annual conference November 12, 13, 15, 2010. Jeff reported the brochures will be mailed this week. The brochures are mailed out at the lowest possible postage rate; therefore they are to be delivered in the next couple of weeks. The brochure is on the website and registrations are coming into the office.
- C. Legislative – Bill Fish – Bill reported that it time to create the 2010 Legislative Agenda. It was determined to keep the remaining three items from the 2009 Agenda. The Lobbyist contracts are due again as well. John will have conversation with Cal and Mike about cutting back to one Lobbyist for the 2010 session. It is also time to review the by-laws. If anyone has changes they would like to see made forward them to the office in the next couple of weeks. **Action items: Angie will create the 2010 Legislative Agenda, John will contact the Lobbyist.**
- D. Membership - Individual – Brandon Smith – No report
- E. Membership – Affiliate – Jon Petersen – Angie reported that the Group purchasing agreements are in the office and the programs are started. The website has links to the two group purchasing companies; PMI and Staples.

F. Membership – Corporate – Jerry Ewers – Jerry reported that he has challenged the committee members to each recruit a new corporate member. It would be nice to track this information in our membership database. To date Jerry Ewers has recruited Foster Coach and Cheri Wright has recruited Iowa Donor Network.

**Action items: Angie will investigate the possibility of tracking who recruited new Corporate members in the membership database.**

8. Old Business

- 2009 Strategic Planning Follow up – The mid-year session will be on August 15, 2009 in Ames, location and time specifics to follow.

9. New Business

- 2009 IEMSA Cruise – Angie reported that the office has received the money from the Cruise. Angie will create a line item for that income and it will be reflected in the August financial report.
- 2010 IEMSA Cruise – The contract has been signed. John will work with the committee to clarify any PR issues with WEMSA.
- Grant Committee – Lori reported that the Grant Committee has been established and will start to pursue grants, please forward any grants you run across to the committee.

10. Adjournment