



Board of Directors Meeting August 19, 2010 Conference Call

Board Members in Attendance: Beach-Sickels, Blazek, Craighton, Dumermuth, Frederickson, J. Hill, K. Hill, Robinson, Smith, Mallinger, Morgan, Stecker, Jorgensen, Fish, Ewers, Glandon, Summit, Blazek, Brockway

Board Members on Conference Call: All of the above.

Staff: Richardson

Proxies:

Absent: Johnson, Hopper, Petersen, Libby, Peterson, Ridge

Guests:

Call To Order – John called meeting to order.

1. Welcome /Roll Call/Determination of Quorum/Proxies/Call for Conflicts of Interest – A quorum was determined. There were no proxies. No Conflicts of Interest were disclosed. John welcomed the group and each person identified themselves on the conference call as roll was called.
2. Minutes of July meeting were motioned to approve as written by Ginny, Brandon corrected 2 and the group voted Unanimous to accept.
3. Treasurer's Report – Brandon Smith – Brandon reviewed the profit and loss statement and the balance sheet. Showed total income as close to same as previous year, but still have major adjustments to be made but will wait until after the audit is completed as nothing should be closed out according to auditors. Corporate Membership were due in June, however John and Jerry called those who still had outstanding invoices. Some items over budget, mentioned Payroll due to the audit, Brandon then reviewed the New Budget for 2010. Motion to approve budget Craighton/Brockway/Unanimous.
4. Medical Director – Dr.Forslund – No report per John.
5. Office Administrator's Report – G. Richardson – Discussed the new address and directions to the new IEMSA office in Urbandale. Changes in expenses for the better around \$400.00 per month. Discuss the need to either sell office items that were left over during the move or should donate to charity. Report on the apparel promotion ran this summer. Cleared old outstanding invoices from 2008. Merchant fees with Visa and M/C were discussed. It was decided that everyone wanted an electronic copy of the Policy & Procedures Manual.
6. Bureau of EMS Report – No one from Bureau of EMS in attendance on call.
7. Committee Reports - Working Committees
 - A. Executive – John Hill –
 - John went through the vote for downsizing the board with each person vote tallied. It was decided to keep the 23 board members at IEMSA, however board members will need to push for more membership and involvement in their regions to justify 23 members.
 - Audit Update: The auditors continue to have the same issues with this audit as the last audit two years ago. What should have been corrected from last audit didn't get put in place therefore audit will be costly due to these circumstances. John can forward the information by items if you need. In a week audit should come to close and be in a final report.
 - NAEMT Membership: \$10.00 break to members from IEMSA. John will discuss with them their partnership. Will discuss on conference call with them. National level gives us a voice, and helps market to our members. No cost to us per John. We will receive a rebate per John but he will find out the amount. Need to try and raise membership and show our support.
 - Pharmacy Board-Jeff Dumermuth and John discussed proposed regulations from Dr. Torson a petition from the board of Pharmacy have received it and accepted it, but no date's been set. Medical Director Pharmacy Program – if you give a controlled substance in field you have to have written permission within 7 days. How you dispose of expired medication was

discussed, along with inventory issues. Jeff feels it's a good thing with the regulations concerning EMS. Jeff is optimistic with education that this may be a good thing for EMS. The state didn't refer to IEMSA for input unfortunately. John or Jeff have copies if you need to see proposed changes.

- Fractional Mileage – Medicare is proposing that you cannot round mileage to the nearest mile and have to use fractions now and not well accepted. John sent letter to our legislators regarding Medicare reimbursement. Request extension on payment.
- Discussed the meeting to change the date to September 23, for meeting at WDM. NO objections to the date change from the 16th. Plan to have Exec.Mtg: 9:30 or 10:00. Jeff cannot attend on that date.
- No other comments.

- B. Conference – Jeff Dumermuth – Jeff reported that we are right on schedule with the Conference and wanted to make sure we have everything for the brochure. Brochure will be a scaled down version from the previous years. Mailed to all EMS provider in Iowa. Saving money to refer everyone to website. Vendor Hall has 4 spots open that haven't been invoiced. \$22,000 was invoiced. Only had a week to pay those invoices just sent. Iowa Health is sponsoring corporate bags. Speaker spots are full. Need help with the equipment to get LCD projectors and computers as University cannot provide this year. If you have any let Jeff know. Jerry will donate one or two if available wattage is okay. Kristi can donate too. John asked Jeff to email out to everyone with request. Cheryl can donate as well. 5,000 Lumens are needed for Conference per Jeff. Jeff also requested those members who need rooms to let him know as soon as possible. If you don't use your room we are still responsible for those rooms.
- C. Legislative/Bylaws – Bill Fish thought the EMS plates were in process to not have to go through the Dept of Public Health instead of the DOT however it's not been completed yet. Tax credits for Public safety providers are a top priority this year. New development in Supreme Court did rule that a volunteer firefighter died from injuries, since not officially dispatched workman's comp does not cover. By Law changes to our governing body with regional representation, which structure will we follow? Adopt old or figure out if we will change by borders. Bill Fish recommended we make our own regions. Need something to define our regions. It was decided to vote at Sept meeting on region borders changes to the ByLaws. John discussed meeting dates and ByLaws specify meeting 7 times per year. Motion was made to keep the 7 times per year and no need to vote, and decided to meet a minimum of 6 times per year and at Conference.
- D. Membership - Individual – Curtis Hopper - Not on call.
- E. Membership – Affiliate – Jon Petersen – Not on call.
- F. Membership – Corporate – Jerry Ewers – Sent multiple invoices out and are doing our best to encourage those to renew membership. Brochure/Handout needs to change on brochures.
- G. Other Committees – Cheryl discussed the Training program meeting regarding a calendar to submit their classes. The bureau would refer them to our online calendar, who can submit to that calendar. What is our policy? You can see it on our website and it should be under Training. Anyone can see it. Colleges can refer them to our website. Cheryl suggests we should charge a fee to non-members to advertise training. Linda suggested we partner with education and suggested on how to get people to go to our website. Cheryl suggested writing up a proposal to the board. Pass out membership info at the courses. Cheryl to get with Ginny to discuss Training opportunities.
8. Old Business – No report
9. New Business –
- Accomplishments of Board Members and Committee Accomplishments for the Annual Report.
 - Jerry Ewers suggested an admission fee to the party afterwards to help cover the cost. Katy suggested buy tickets through vendors. Cut expenses and help offset the cost of party. Jeff suggested we roll that info the registration fee. John suggested we discuss for next years conference. Brandon said a lot of people come to our conference to party and don't pay for the conference. Conference attendees per Linda should get in free, but charge guests. Someone will need to man the event. Jeff suggested we charge at the door. We need to set that up and discuss and agree to what will take place there. Vendor tickets a possibility to buy tickets and pass out to attendees.
 - BJ Hoffman is having a conference at same time, possible partnering with them to hold reception. Not with region anymore. Thomas said they've discussed partnering with Vendor Hall. It was also brought

up to register with the same system as ours for attendees at the conference. Jeff to discuss with Tom offline. Issues with credit card fees are an issue, but should be reimbursed, possible 5% cost per Jeff.

10. Adjournment – Motion to adjourn was from Cheryl, Thomas and Linda 2nd the motion, and vote was unanimous.