

Board of Directors Meeting, April 21, 2005 – 1:00 p.m.

ATTENDEES

Board Members: Evan Bensley, Cheryl Blazek, John Copper, Kirk Dighton, Jeff Dumermuth, Roger Heglund, Cindy Hewitt, John Hill, Ric Jones, Brad Madsen, Doug Reed, Rod Robinson, Melissa Sally-Mueller, Tammy Snow, Tom Summitt, Marianne Willenborg

Guests: Ray Jones, Steve Noland

Staff: Karen Kreider

Proxies: Rosemary Adam, Linda Frederiksen, Jeff Messerole, Lori Reeves, Lee Ridge, Bruce Thomas

Absent: Chad Torstenson

1. Call To Order – Jeff Dumermuth, President – The April 21, 2005 meeting of the Iowa EMS Association Board of Directors was called to order by President Dumermuth at 1:00 pm.
2. Determination of Quorum/Proxies/Call for Conflicts of Interest – A quorum was determined. Proxies were noted. No Conflicts of Interest were disclosed
3. Minutes of March 17, 2005 – Ric Jones reported an error on the March Minutes and requested that, in the Legislative Report, change “children’s issues” to “early defibrillation.” The minutes of the March 17, 2005 IEMSA Board of Directors were approved as amended. Copper/Summitt/Unanimous
4. Treasurer’s Report – Bruce Thomas - Jeff read the report prepared by Bruce, noting the following:

- On the income side, there is not a lot that can be done with the conference, grant and membership income. These three sections have a timing component attached to them. We will see drastic changes in these areas during the 3rd and 4th quarters. The “Other” income area shows that we are ahead of pace and have met 31.33% of the projections. No big surprises other than the merchandise sales seem to be going very well. My compliments to the board members responsible for the sales.
- On the expense side, there are also timing issues. The conference and grant sections have shown very little activity. This will also change during the 3rd and 4th quarters. The ongoing administrative expenses are about 12% below projections. The merchandise expenses would naturally track with the increases in income, so that area is nothing to be concerned about.
- The 3-month Wells Fargo CD will be maturing soon. This \$30,000 should be available about the time when we will begin to show a cash drain because of convention expenses. The checking account balance of \$26,000+ should be adequate for the next few months based on our projections.

A motion was made to accept the Treasurer’s report as presented. Dighton/Copper/Unanimous

1. Medical Director – Chad Torstenson – No report – Dr. Torstenson is attending the Taser International Training in Phoenix.
2. Office Administrator’s Report – Karen Kreider – Karen announced that most of her administrative activities have revolved around projects to be discussed later in the agenda. In addition, most of the overdue Accounts Receivable has now been collected with the exception of MD Medical Equipment and Mason City FD. Notices of EMS-related events that were received at the IEMSA office were circulated.
3. Bureau of EMS Report – Ray Jones – Ray reported on the following:
 - Trauma Systems Coordinator Position – Most activities related to this position are currently on hold. A job announcement for the position will be posted soon.
 - Rules – The Bureau is working on establishing a process to make the needed changes to the Rules on a regular basis.
 - Capitol Complex PAD Program – An AED has been acquired for the Capitol Complex.
 - Budget –
 - State – No changes to report at this time
 - Federal – Ray circulated and reviewed a report of the Preventative Health & Health Services Block Grant Overview. This overview described the impact of the proposed cuts.
 - Needs Assessment/Strategic Plan for EMS in Iowa – The Bureau continues to research the practical testing issue, as well as the written testing procedure.

1. Committee Reports - Working Committees

1. Legislative – Ric Jones – The Legislature will be adjourning soon.
 - There are currently two bills in House Ways & Means Committee; they are both tax credit bills to reward public safety volunteers. Our best case for this session may be to have a tax credit that reimburses out of pocket costs for EMS volunteers. We get the sense that lawmakers would really like to do this but that they feel they can't with the budget in the state it is in. These are not expected to come out of committee.
 - ⟨ An Appropriations Bill was passed that provides status quo funding for IDPH for the next budget year only.
 - ⟨ Two bills are currently in the House Ways & Means Committee; they are both tax credit bills to reimburse out of pocket costs for EMS volunteers. These are not expected to come out of committee.
 - ⟨ House File 50 – regarding “Good Samaritan” immunity for Stress Debriefers did not make funnel and is dead.
 - ⟨ An EMS township tax Bill is not expected to come out of Committee
 - ⟨ IPERS Issue – Ric encouraged the Board to support placing Bill Fish on the Interim Committee studying this issue. A Resolution was made to support appointing Bill Fish to the IPERS Committee. Jones/Robinson/Unanimous We will lobby to get Bill appointed.
 - ⟨ Ric urged grass roots efforts on EMS issues.
1. Public Information and Education – Evan Bensley – Evan announced that the Committee needs ideas for ways to interact with the EMS community and to educate the public on EMS issues. He reported that plans had begun for a statewide media blitz for recruitment efforts to be broadcast during EMS week, but that it is too close to this year's EMS week to launch the program. Plans will continue in an effort to be ready for next year.
2. Newsletter – Rosemary Adam – Karen, reporting for Rosie, reminded the Board that the deadline for the upcoming newsletter is May 2nd. She also noted that a Con Ed author is needed.
 - Booth – Melissa Sally-Mueller – no report
 - Web Page – Lee Ridge – no report
1. Membership – John Hill –
 - A request was received from a service in Nebraska to become an affiliate member of IEMSA. IEMSA's current Bylaws state that a service must be “in Iowa.” A discussion of the pros and cons of out-of-state membership was held. A recommendation to change the Bylaws to “supports EMS in Iowa” as a condition of membership was made. The decision was made to consider this issue for 30 days, at which time a vote to accept the change will be made, followed by a vote to ratify the decision at the Annual meeting. A Motion was made to refer this recommendation to the Bylaws Committee for discussion and possible action at the May meeting. Madsen/Summitt/Unanimous. John will refer the issue to Jeff Messerole, chair of Bylaws Committee.
 - John reported the membership statistics.
 - The Group Purchasing contract is up on July 31st. The Membership Committee is considering a 2-year contract this year as opposed to the 1-year contract that is currently in place. Approval for a two-year contract was given.
 - Cindy Hewitt shared information about AAA (insurance/travel) membership discounts as a potential membership benefit. The board authorized Karen to work with the AAA contact to get this established.
1. Annual Conference – Brad Madsen – Brad reported that the schedule of speakers is moving along; open spots in the schedule are in the process of being filled. Brad plans to touch base with other subcommittee chairs to follow up on their progress. Brad also reported that planning for the 2006 conference needs to start now in order to secure the more popular speakers. He noted that we may want to discuss changing the date of our conference as it conflicts with another major conference. Karen will touch base with the hotels, conference center and decorator to see if that will affect our contracts with them.
2. Service Directors/Providers – Roger Heglund – Roger reported that the Service Directors workshop was held on April 15 and that it was well attended (57). He thanked Kirk Dighton for his assistance with the location and catering. He noted that the event probably lost money, but the benefit to IEMSA's Affiliate members outweighs the loss.
3. Advisory Council – Jeff Messerole – no report; Ray Jones provide highlights:
 - Two research projects going on through the University – a blood replacement product and the Scope of Practice
 - The National Scope of Practice is out.
 - Jerry Johnston's position on the Council is up; Jeff Dumermuth is working on a replacement.
1. SEQIC – Melissa Sally-Mueller & Nella Seivert – Melissa reported that the next meeting is scheduled

for May 5th. She noted that there is an attendance issue with one of IEMSA's appointees and that a replacement should be sought.

2. TSAC – Rosemary Adam – Melissa Sally-Mueller attended the meeting for Rosie. Melissa reported that criteria for hospital accreditations was discussed, that “level” issues are of concern, and that new criteria is coming from the College of Surgeons.
3. Training Programs – Evan Bensley – Cheryl reporting for Evan, stated that a meeting of the Training Programs was in April. A Coordinator workshop was held. She announced that an Executive Council was established with Evan Bensley as President, Rod Case as Vice President, Lori Reeves as Secretary and Cheryl Blazek as Treasurer.
4. State Fire Council – Cindy reviewed the e-mail that was previously sent to the Board regarding minimum training standards, and requested support for these standards from IEMSA. A motion was made to support the State Fire Council Minimum Training Standards. Jones/Hill/Unanimous. Jeff Dumermuth will write the letter of support.

1. Old Business

- AED Update – Jeff Dumermuth announced that Zoll Medical had won the bid to provide this year's AEDs. He reviewed the AED distribution schedule and requested board participation.
- Scanner Project – Jeff reviewed the report provided by the Medic EMS Staff. He noted that their proposal came in at \$8000 and that this may be cost prohibitive. He plans to meet with Scanner committee to look at other options.
- Nat'l Scope of Practice – Comments are due in mid June. Cheryl Blazek will work with Lee Ridge to prepare a draft letter that can be reviewed at the May Board meeting.

1. New Business

- AAA Membership – Cindy Hewitt – This issue was addressed in membership report.

1. Adjournment – 2:10 p.m.