

IEMSA Board of Directors Meeting
AGENDA
DECEMBER 18, 2003
West Des Moines EMS
3421 Ashworth Rd.
West Des Moines, Iowa

ATTENDEES:

Board Members: Rosemary Adam, Even Bensley, Jeff Dumermuth, Roger Heglund, John Hill, Ric Jones, Jeff Messerole, Lori Reeves, Rod Robinson, Melissa Sally-Mueller, Bruce Thomas

Staff: Gary Ireland, Karen Kreider

Guests: Ray Jones, Pete Grandgeorge, Nella Seivert, and Kyle Brown

Proxies: Cheryl Blazek, John Copper, Kirk Dighton, Bill Fish, Cindy Hewitt, Brian Jacobsen, Connie Leicher, Kay Lucas, Steve Noland, Judy Rurup, Tom Summitt,

Excused: Dr. Fred Hansen

Absent:

Call To Order - Jeff Dumermuth, President – Jeff called the meeting to order at 10:05 a.m.

Determination of Quorum/Proxies – A quorum was determined. Proxies were noted.

Presentation on Insurance Benefits – Keith Krueger, VFIS – John Hill, Membership Committee Chairman, introduced Keith Krueger of VFIS, noting that John had researched the life insurance benefit with VFIS and that an error in quoting a cost for the plan was made (\$26/member vs. \$2/member). Keith explained the error, expressed his sincere apology for the mistake and offered the following. Instead of providing the \$10,000 Life Insurance Policy, IEMSA could provide an accidental death or dismemberment policy. This policy provides 24-hour coverage for accidental deaths or dismemberments that occur on or off the job. Coverage will still be \$10,000. Two major differences between the plans are that the accidental death/dismemberment Plan is not portable (in the case that an individual chooses not to renew their membership) and the Life Insurance plan is, and the Life Insurance plan provides coverage for death due to heart attack and other health-related issues, whereas the accidental death/dismemberment. Plan does not. This issue will be researched to clarify exactly what constitutes “accidental.” It was noted that NAEMT provides this product and that, if an individual is a member of NAEMT as well as IEMSA, they will get double coverage. The Life Insurance plan is still available, but at a cost of \$26/month/member. It was thought that this plan could be offered for purchase by the individual member. This issue will be discussed further during the Membership Committee report.

Minutes of October 16, 2003 - A motion was made to approve the minutes of the October 16 as written. Adam/Thomas/
unanimous

Treasurer’s Report – Bruce Thomas – Bruce reviewed the November financial reports. He reported that, in the big picture, total income has exceeded budget projections – thanks in greatest part to the success of this year’s conference and trade show. He noted areas in which expenses exceeded budget and pointed out that this was likely due to the increase in conference attendance and related costs of managing that increase. The balance sheet was reviewed. Bruce reminded the committees that the Executive Committee would be meeting soon to prepare the 2004 budget, noting that any committee chairperson who has not submitted a budget will be assigned a budget by the Executive Committee. A motion was made to approve the financial reports. Jones/
Adam/Unanimous

Executive Director’s Report – Gary Ireland – Gary reported on the following:

Corporate Sponsor Recruitment – Vendors at the conference expressed Interest in corporate sponsorship; follow up will be done.
Skills Practice - Dan Rogers, a member of IEMSA, raised an issue related to not being able to find place to practice skills while not actively serving with a service. Gary noted that he responded that the lack of interest by ER’s and related facilities might be liability issues. He referred the issue to the Bureau for further clarification, however, the Bureau responded in kind. Gary feels that this is an important issue and is not settled at this time. IEMSA may want to address this issue in future. At the Board’s pleasure, Gary will research the issue with the hospital association and other related facilities. Rosie noted that if a student requests time, a process is in place to provide skills practice, however, for a certified individual, a cost will probably be incurred. Mandates such as immuniza-

tion for Hepatitis B and TB, malpractice insurance, HIPPA, and other related issues also factor into the denial of access to a facility/service for skills practice. County EMS associations may be a good resource as research is begun. Gary will talk with the Hospital Association as well as Continuing Education programs.

Lowes Grant Request – Lowes, nationwide, is unable to support IEMSA, however; it may be possible to obtain financial assistance for local EMS projects – i.e., the practical testing trailer, conference sponsorship, etc.

Fire Service Meeting. Gary attended the meeting at Fire Service Association in November. Minutes are available. Gary reported that there are serious issues that need to be dealt with before IEMSA will be able to support the proposed legislative initiative regarding minimum standards.

Medical Director's Report – Dr. Alfred Hansen – Rosie reported that, due to Dr. Hansen's wife's starting a new job in Kentucky, they will be moving; Dr. Hansen regrets leaving IEMSA as he is very excited about IEMSA's growth and where the organization is going. Dr. Hansen will help us find his replacement.

Administrative Assistant's Report – Karen Kreider – Karen reported that, in addition to tying up loose ends from conference, she has combined the services of our current 3 telephone companies under Qwest and that DSL service has been ordered. In addition, a Fidelity Bond will be purchased through our current insurance company in an effort to comply with federal and state guidelines for recipients of grant monies. Colleen continues to assist Karen with projects that can be done at her home. She has already completed the evaluation summary from the conference and has prepared a database of birthdates from the CE cards for the Membership Committee's life insurance project. Condolences have been expressed on behalf of the board to the family of Dale Severson from the Heartland Coalition and the family and service of Tammy Buman Wilson. Dale passed away in November and Tammy passed away last week.

Bureau of EMS Report – Ray Jones –

AED meeting – A preliminary planning meeting was held between Bureau representatives and IEMSA representatives. All issues related to the distribution and training required by the grant have been identified. There is a higher level of monies available. Please refer questions to Jeff or Karen.

HRSA GRANT – Ray reported that the contract amendment and budget sheet has gone out, and noted that these funds are not available for regular EMS training but for disaster training/equipment. Contracts and budget sheets are being returned to Bureau by grantees.

Data Collection Program – Ambulance Services will be receiving a letter regarding the Med-Media data collection program during the week of December 21st; also enclosed will be the service's Med-Media's login/password

Data Dictionary - The Data Dictionary is done. The Data points included in the dictionary are included in the MedMedia letter to the ambulance services. This information will also be put on the Bureau's web site. Ray noted that the true cost will be the linking with MedMedia

RFP for system development – Ray reported that counties who have done assessments since year 2000 are likely the only counties who are eligible to apply for system development grants, noting that the grants will be in direct response to the needs identified by the assessments.

Practical Testing – Ray and his staff are currently working on the RFP for a practical testing provider. He will keep Gary up to date on the process.

Database for Service Certification – The Bureau is currently in the process of redoing this database to be more user friendly, more effective and interactive with the services.

Volunteer Registry – A registry of people who are willing to respond to disasters is being developed. The Bureau will deal w/ services to ensure level of care and vehicle availability.

Rule changes – Rule changes are being made to clarify issues regarding scope of practice, data dictionary, etc. Ray reported that quarterly reviews of the rules related to EMS and that they will address issues that are identified.

Leadership Conference – The Leadership Conference will be held on February 20th at the Hy-Vee Convention Center. There will be a special presentation on the 19th (same location) of the trauma/brain symposium. Additional information will be distributed.

Legislative Issue related to System Development – The Bureau offered the suggestion to start looking language changes relative to funding mandates such as "may provide EMS" to "shall ..."

Criminal background checks – This issue was discussed and referred to the Legislative Committee for further review.

Committee Reports

Legislative

State – Ric Jones – Ric reminded everyone that the EMS day on the hill moved has been moved to Feb.26. He also noted that there is an interesting candidate in his area – Tom Hancock, a paramedic, and the immediate Past President of the IFA. The legislative session begins at the first of the year. The Committee's goal will be to get IEMSA's legislative agenda in the forefront of the new legislative session.

National – Mark Postma - no report

By-Laws – Jeff Messerole – Jeff reported that the proposed by-law changes were adopted at conference.

Public Information and Education (PI&E) – Evan Bensley – Evan reported that the calendar is ready. It will be mailed to all services and training programs in early January by the IEMSA office. Invoices will be sent to the training programs for their calendar listings (\$50 each) to help defer the cost of production.

Newsletter – Rosemary Adam – Rosemary presented the new format. The deadline for 1st quarter 2004 newsletter is Feb. 15 for a February 20th mailing. IEMSA needs to continue to provide relevant content and photos. Advertising prices will be determined and published in an effort to offset the higher cost of producing this higher-quality document.

Booth – Melissa Sally-Mueller – Melissa extended thanks to the volunteers who helped with the Booth at conference. She reported that sales exceeded budget projections. She will be restocking the merchandise in early January to be ready for upcoming display events. She is looking at ordering shirts similar to the Board shirts.

Web Page – Karen Kreider – Karen reported that updates will be made concerning the new board members, amended bylaws, etc. by January.

Membership – John Hill

Membership statistics - John reported that Individual membership is currently at 1824 and the breakdown is as follows: NC – 237, NE – 342, NW – 156, SC – 358, SE – 409, SW – 265, non-resident – 57. Affiliate membership is currently at 115. The regional breakdown for Affiliate membership is NC – 15, NE – 29, NW – 16, SC – 14, SE – 30, SW – 11. Corporate membership is holding at 5 members.

Life Insurance – John reiterated (from the previous discussion with Keith Krueger of VFIS) that it is not feasible to do the previously presented life insurance program. The accidental death/dismemberment policy was discussed as well as offering the option to purchase the life insurance; noting that this still seems to be an attractive benefit. A motion was made to provide the accidental death/dismemberment insurance as a free membership benefit and to offer the life insurance program for group purchase.

Adam/Jones/Unanimous

Affiliate Focus Group – A group of Affiliate member representatives met during the conference to discuss membership benefits and other related issues. Good feedback was provided and will be addressed by the membership committee.

Awards – Bruce Thomas – Bruce reported that the awards presentation was well received. He noted that families and co-workers have made requests for his presentation. Karen will process these requests.

State Fire Service and Emergency Response Council – Cindy Hewitt – no report

Service Directors/Providers – Jerry Johnston – Jeff Dumermuth reported that he received a memo from Jerry resigning his chairmanship of this committee. His resignation was accepted with regret and thanks for a job well done.

Nominating/Elections – Jeff Dumermuth – Jeff reported that seats on the executive committee and other board committees are becoming available. Jeff noted that he would be in touch with board members regarding their service on IEMSA committees.

Results of these conversations will be reported at the January meeting.

Annual Conference – Lori Reeves- Lori reported that preliminary financial reports related to the Conference are in. She noted that the original budget projected an \$18,000 profit. She presented the current profit at \$34,580. This is due to an increase in attendance and vendor hall registration. Expenses were up appropriately, related to paying the costs associated with a greater number of attendees than projected, Lori reported that the Convention Complex will be open for our 2004 conference; "PLEX" staff are said to be transferring to the events center for a continuity of personnel. Next year's conference will see an expansion of the pre-cons. Lori noted that IEMSA is not ready for 2-day pre-cons, but will do full-day programs on a trial basis such as GEMS, ABLs, PPC and possibly traumatic brain injury. She reviewed the plans being made for 2004 - contacts with national speakers have started; convention corporate sponsorships will be solicited. The next meeting of the Convention Planning Committee is scheduled for January 9 at 10:00 a.m.

911 Telecommunications – Dennis Bachman – no report

Advisory Council – Jeff Messerole – no report; next meeting in January

State Medical Examiner Advisory Council - Jeff Dumermuth – Jeff reported that copies of the latest minutes were provided in the Board packets.

Disaster Preparedness Advisory Committee – Jeff Messerole – no report

TSAC – Rosemary Adam – no meeting until spring

SEQIC – Melissa Sally-Mueller & Nella Seivert – The next meeting is scheduled for February 5th.

Homeland Security Committee – Steve Noland – no report

Heartland Coalition – Jerry Johnston – no report

NAEMT – Annual Meeting Report – Jeff Dumermuth – no report

HAN (Health Alert Network) – Kirk Dighton – no report

Old Business

Practical Testing Update – Gary reiterated that IEMSA is waiting for the RFP from the State.

New Business

Election of Officers – Jeff Dumermuth

Vice President – John Hill was nominated and elected with a unanimous vote.

Treasurer – Bruce Thomas was nominated and elected with a unanimous vote.

AED Grant Planning Committee – Jeff Dumermuth – Jeff reported that this year's grant provides IEMSA with a huge opportunity

for statewide visibility. He noted that his goal is for IEMSA to travel to every region to distribute the AED's; provide ce's for training, and promote membership in IEMSA. Issues from last year's distribution have been identified – such as a clear understanding of expectations on the part of the entity receiving the AED, to the training that should be provided, etc. An emphasis on the training component is planned as part of the process. Jeff began to establish a committee to handle the distribution and training for the AED's and asked for representation from each region to work on the committee. The following individuals were selected for this committee: Lee Ridge, Rosemary Adam, Jeff Messerole, Melissa Sally-Mueller, and Rod Robinson. Jeff is in the process of writing the RFP for the AED's. Jeff will get budget information to Bruce.

Executive Committee Meeting – Jeff asked that the members of the Executive (as well as the newly elected members) meet after this board meeting is over.

HRSA Attendance. Jeff reported that he received e-mail memo from Joe Ferrell regarding IEMSA representation to HRSA, noting that the current representative's attendance at the meetings (or lack thereof) is a problem. Jeff noted that he will visit with the current representatives to determine their interest in remaining with this group and will make appointments as necessary.

Memorials for deceased EMT's – Jeff expressed the need for direction in regard to providing memorials for deceased EMT's; noting the recent passing of Dale Severson and Tammy Buman. In one instance, a monetary gift was made to a service, in the other case, a plant was sent. Jeff suggested that a policy might need to be written that addresses the criteria for memorials and the standard memorial that IEMSA will provide.

Change of Board Meeting Location – due to upcoming road construction, meeting at Station #17 will prove to be inconvenient. Future meetings will be held at the Raccoon River Lodge, unless otherwise directed. Driving directions will be provided with the next board mailing.

Adjournment - A motion was made to adjourn the meeting at 12:20 p.m. Thomas/Messerole/Unanimous.