

## **Board of Directors Meeting, December 16, 2004 – 10:00 a.m.**

### ATTENDEES

**Board Members:** Rosemary Adam, Evan Bensley, Cheryl Blazek, John Copper, Jeff Dumermuth (President), Linda Frederiksen, Roger Heglund, Cindy Hewitt, John Hill, Ric Jones, Brad Madsen, Doug Reed, Lori Reeves, Lee Ridge, Rod Robinson, Melissa Sally-Mueller, Tammy Snow, Tom Summitt, Marianne Willenborg

**Staff:** Karen Kreider

**Guests:** Ray Jones, Nella Seivert, Thomas Craighton

**Proxies:** Jeff Messerole, Kirk Dighton

**Absent:** Chad Torstenson

1. Call To Order – Jeff Dumermuth, President – Jeff called the December 16, 2004 meeting of the IEMSA Board of Directors to order at 10:09 a.m.
2. Welcome New Members/Determination of Quorum/Proxies – Introductions were made and proxies were noted.
3. Minutes of October 21, 2004 – The minutes of the October 21, 2004 IEMSA Board of Directors meeting were approved as written. Adam/Ridge/Unanimous
4. Treasurer's Report – Bruce Thomas – Bruce reviewed financials offering congratulations to all for working within the budget that was established back in January, 2004. He noted that conference registration income was outstanding and that total expenses are currently at 92% of budget. Bruce called attention to the membership income, noting that corporate and affiliate memberships are higher than anticipated. Bruce reported that conference expenses are in line - some expenses are higher than budgeted, but that this is a function of higher than anticipated attendance. A motion was made to accept the Treasurer's report as presented. Adam/Heglund/Unanimous
5. Medical Director – Chad Torstenson – Jeff reported on the following for Chad:
  6. Chad will be attending the medical director's course in Florida, sponsored by the National Association of EMS Physicians January 9-12. He will also be attending their annual conference from January 13-15. He will report items of interest from these events at the January IEMSA meeting.
  7. The State of Iowa offers malpractice insurance to physicians who volunteer their time in designated free medical clinics in the state, should there be a case that would arise from the donated time. Chad will inquire if this type of insurance coverage could be expanded to physicians who donate their time to local EMS systems as medical directors.
8. Administrative Assistant's Report – Karen Kreider – Karen reported on the following
  9. Work has been done to finalize post conference details:
    10. Colleen has completed posting the continuing education credits and these have been forwarded to the sponsoring agencies.
    11. Colleen has completed the evaluation; the summary was distributed. Karen will distribute the Pre-Conference Evaluation Summary via e-mail.
    12. A letter of complaint was sent to the Marriott; the manager responded with many apologies and the desire to meet with the Conference Planning Committee to discuss how the situation can be rectified.
    13. Conference-related accounts receivables are steadily coming in.
    14. Merchandise ordered by conference participants has been received from the vendors and mailed. The wind shirt was a big hit.
  15. The newsletter was mailed on the 13<sup>th</sup>. Copies are available.
  16. Medtronic had accidentally shipped IEMSA 250 Adult AED pads that go with the Medtronic models that use the quick-connect cables (exp. 9/06). It was decided that, instead of returning them to Medtronic, that IEMSA may keep them and distribute them to the Affiliates that use these products. Jeff prepared a memo that was sent to all the affiliates offering the pads at the cost of shipping, with a limit of 10 per service. Numerous services have responded.
  17. The Education Calendar/Poster was sent, in quantities of 10 each, to all the training programs.
  18. The IEMSA office will be closed from December 16 through December 28 and will reopen on December 29.

19. Bureau of EMS Report – Ray Jones – Ray reported on the following:

20. Rules:

21. Ray reviewed the proposed rules changes to Chapters 131-141, noting that the next steps are a public hearing and then the legislative review; he anticipates that a couple of changes will need to be done.

22. Chapter 143 – State AED Grant – the RFP and application have been prepared and distributed

23. Testing:

24. Joe Ferrell is currently reviewing the Practical Testing RFP.

25. The possibility of computerized testing has been brought to the Bureau by NREMT. They will want to meet with boards such as IEMSA's to discuss this issue. If this project moves forward, the Bureau would possibly do away with the written exam. Ray will report back on this project after the June 16<sup>th</sup> planning meeting. A discussion took place regarding testing and skills levels for paramedic certification. No action was taken on this issue.

26. National Scope of Practice – Ray reminded the board that comments are due January 31, 2005.

27. Additional information about the Leadership Conference is as follows:

28. Date/Time – February 3, 2005, starting at 10:00 a.m.

29. Speakers expected to participate:

a. Legislative advocates: Lyhn Patterson, Rep. Roger Thomas, possibly Sen. David Johnson and Ric Jones

b. CISM Representative Lisa LaDue

c. Deployment Florida Representatives Brenda McGraw and Cory Bonnett

d. Dr. Broselow (Color Coding System)

Side Note (Not part of Bureau Report) Ray noted that Medicare Medical Condition Codes have been adopted, but their use is optional. Services can continue to use ICD-9s. Additional information about this issue will be sent via the Bureau's list serve.

## 1. Committee Reports - Working Committees

- i. Legislative – Ric Jones – Ric reminded the Board that Feb. 3, 2005 has been scheduled for EMS Day on the Hill. He encouraged participation by the board and their constituents. A suggestion was made to provide a shuttle from the location of the Leadership Conference to the Capitol and back for the convenience of participants. Ric reported that Roger Thomas, the paramedic in the Iowa legislature, will be introducing 3 pieces of legislation – mandating that defibrillators and trained staff be available at fitness centers, making it unlawful to sell, own or use traffic signal pre-emption devices unless approved by proper governmental authority, and allowing the EMS Bureau and EMS Service Directors access to any and all criminal records of any EMS student or provider. Gerald Jones will introduce legislation making it illegal to tamper with medical devices such as PADs. Dave Heaton will re-introduce House File 285 – tax credits for public safety volunteers. Ric noted that IEMSA needs to find friends on both sides of the aisle and that money bills will be tough as always. He reported that the IPERS pension issue was reviewed and legislators will champion it next year, Cal is doing a good job for us at the same compensation rate, and grass root efforts have proven to be very effective.
- ii. Public Information and Education (PI&E) – Evan Bensley – Evan reported that the Calendar posters were mailed to all services and training programs. The PI&E Committee will update the IEMSA presentation CD and distribute it to the Board.
  1. Newsletter – Rosemary Adam – Rosie reported that February 2<sup>nd</sup> is the deadline for the February 20<sup>th</sup> mailing of the newsletter. Jeff Messerole has offered to write the continuing education article for next issue.
  2. Booth – Melissa Sally-Mueller – Sioux City has invited IEMSA to rent booth space at their upcoming conference in March; representatives are needed. Evan Bensley volunteered to handle this, noting that he and Jeff Messerole usually represent IEMSA at this conference. Melissa expressed her thanks for all the assistance at conference.
  3. Web Page – Karen Kreider – Karen reported that she went through the web site, page by page, and made numerous updates. These updates should be in place by January as our web master is out of town until the 27<sup>th</sup> of December. She will research the possibility and/or process to be able to update the web site in house.
- i. Membership – John Hill – John reported that we exceeded our goal of 2004 members in 2004 by getting 2186 members as of December 14. He reported on the regional membership statistics and circulated copies of the new individual and affiliate membership brochures, noting that the corporate sponsorship brochures will be printed in house as needed. John recommended that a campaign to attract affiliate services to become new members be done soon. It was suggested that Board members provide pictures of their services in action that can be used in future publications (e-mail them to Karen).
- ii. Annual Conference – Lori Reeves – Lori reported that the majority of the comments on the Conference Evaluation Summary were positive. Planning for next year's conference hinges on the location to be used as we seem to be

outgrowing the Plex. Jeff & Karen walked through Hy-Vee Hall and reported on the constraints and possibilities of using that facility. Proposals for using both the Hy-Vee Hall and the Convention Complex are expected shortly. Lori also reported that national speakers are being sought at this time.

- iii. State Medical Examiner Advisory Council - Jeff Dumermuth – Jeff noted that the minutes from the last State ME Advisory Council meeting are included in board handouts. He reported that he will be resigning from this council and noted that a new representative will be needed.
- iv. NAEMT – Jeff Dumermuth – Jeff distributed and reviewed a statistical information packet from NAEMT. This information packet is available at the IEMSA office.
- v. TSAC – Rosie reported that she will be unable to attend the April 6 TSAC meeting. Melissa volunteered to attend this meeting in her place.

1. Election of Officers – John Hill – John reported that the offices of President & Secretary are up for election. Evan Bensley nominated Jeff Dumermuth for the office of President. This nomination was approved by unanimous vote. Bensley/Adam/Unanimous. Bruce Thomas nominated Rosemary Adam for the office of Secretary. This nomination was approved by unanimous vote. Ridge/Jones/Unanimous.

## 2. Old Business

- a. Approval of 2005 Meeting Dates/Times – The dates for the upcoming board meetings were approved. Following a discussion about meeting times and the need to set regular committee meeting dates and times, it was decided to hold committee meetings before the board meetings. As such, committees will meet at 10:00 a.m. and the full board will meet at 1:00 p.m. Adam/Blazek/Unanimous.
- b. Conflict of Interest – Jeff reviewed the policy and the statement and requested that all board members complete the Conflict of Interest Statement and leave it with Karen. A call for disclosure of potential conflicts of interest will be included at the beginning of each board meeting.
- c. National Scope of Practice – Lee Ridge distributed and reviewed the statement that was created as a result of the meeting held at conference in response to the need to submit comments to the Bureau by the end of January. He requested that the board review and approve this statement. Lee will provide a copy of the statement to Karen electronically.

## 1. New Business

- a. Committee Assignments – Jeff circulated a list of committees that included the names of those board members who served during the past year. He requested that each board member review the list and notify him of areas of interest. Jeff plans to have committee assignments completed by the beginning of January.
- b. Rosie shared scholarship information for EMS education that is available from Bound Tree Medical. She reviewed the criteria and noted that the deadline for application is May 20, 2005. Contact Rosie for copies of the application. Rosie requested that information on scholarship programs be distributed to the EMS training programs, posted on the IEMSA web site and included in upcoming issues of the newsletter.

1. Adjournment – The meeting was adjourned at 12:20 p.m.