



Board of Directors Meeting, December 15, 2005 – 1:00 p.m.

ATTENDEES

Board Members: Rosemary Adam, Tom Bryant, John Copper, Jeff Dumermuth, Bill Fish, Linda Frederiksen, Roger Heglund, John Hill, Ric Jones, Brad Madsen, Jeff Messerole, Lee Ridge, Rod Robinson, Julie Scadden, Tammy Snow, Bruce Thomas

Guests: None

Staff: Karen Kreider

Proxies: Cindy Hewitt, Lori Reeves, Kirk Dighton, Tom Summitt, Cheryl Blazek, Doug Reed

Absent: Matt Madson

1. Call To Order – Jeff Dumermuth, President – Jeff Dumermuth called the December 15, 2005 meeting of the IEMSA Board of Directors to order at 1:08 p.m.
2. Welcome/Introduction of New Members/Determination of Quorum/Proxies/Call for Conflicts of Interest - A quorum was determined. Proxies were noted. No Conflicts of Interest were disclosed.
 - The following new members were introduced: Tom Bryant, Matt Madson and Julie Scadden.
 - Conflict of Interest Statement – All board members were asked to review the Conflict of Interest Statement that was provided in their packet, sign where appropriate and return their signed forms to Karen.
3. Minutes of October 20, 2005 – The minutes of the October 19, 2005 Board of Directors Meeting were approved as written. Thomas/Messerole/Unanimous
4. Guest Presentations – None
5. Treasurer's Report – Bruce Thomas – Bruce reviewed the Profit & Loss Statement, noting that 92% of the fiscal period is completed. He reported IEMSA's income is in line with budget projections and below budget projections on the expense side. Bruce recapped the finances as of December 14 and noted that total conference income is currently at 123% of projections and membership is at 112% of projections; expenses are still below projections - approximately 88% of projected budget; leaving a net income of \$99,545.42. Approximately \$20,000 of additional expenses are expected before the end of the year; resulting in an expected net income of \$80,000. Bruce congratulated all board members for their diligence in planning and executing IEMSA projects within budget constraints. Bruce reported that IEMSA's total equity is approximately \$250,000. The two CDs have been rolling over regularly, with no need to tap those funds. IEMSA's investments will need to be reevaluated in the near future. Jeff Dumermuth reviewed IEMSA's budget planning process, reminding everyone that IEMSA was planning for a deficit and had expected to tap into reserves. Jeff extended the Board's appreciation to Bruce for his service as Treasurer. A motion was made to approve the treasurer's report as written. Messerole/Copper/Unanimous
6. Medical Director – Jeff Dumermuth – Jeff reported that, with the assistance of Lee Ridge and Rosemary Adam, Dr. Chris Russi, Assistant Clinical Professor at UIOWA has been recruited, pending board approval, as IEMSA's Medical Director. A motion was made to approve the appointment of Dr. Chris Russi as IEMSA's new Medical Director. Jones/Hill/Unanimous
7. Office Administrator's Report – Karen Kreider – Karen reported on the following:
 - NAEMT Matching Funds – \$2685 was raised for the NAEMT Rescue & Relief fund through the Silent Auction and the Steve Berry Poster donations. A check needs to be sent to NAEMT. IEMSA will include an additional donation of \$2315 with the monies raised. A motion was made to send a total of \$5000 to NAEMT. Adam/Scadden/Unanimous

- Office Updates - 1) A postage meter has been installed in the IEMSA office for a free 30-day trial to see if it will be cost effective to rent. Rolls of stamps trips to the post office for larger packages has been the process for handling IEMSA's postage needs. It is expected that a postage meter will save the Association money because the postage used per package will be exact; it will also provide a great deal of convenience by eliminating the need to have our packages validated. 2) A new workstation will be purchased in the near future to replace the one currently being used by Colleen. Colleen's currently does not have drawers or a keyboard tray.
- Membership Correspondence – 1) New letterhead will be purchased to facilitate distribution of the IEMSA membership cards. This letterhead will be like the current letterhead used, but will have a peel-off membership card attached to it. A welcome letter will remind members about their benefits and the cards will be personalized with the members' names, membership number and expiration date. 2) IEMSA members are eligible for a 25% discount on NAEMT membership dues. All a member has to do is provide NAEMT with a copy of their membership card to receive that discount. We will begin promoting this benefit ASAP.
- Calendar Poster – The 2006 Calendar Poster will be mailed to all services and the training programs by Wednesday, 12/21. The remaining posters will be brought to the January Board meeting for the Board's assistance with distribution of the posters in their workplaces.

8. Bureau of EMS Report – Ray Jones – Jeff Dumermuth, reporting for Ray

- reminded the Board about the online services available on the Bureau's web site and encouraged visiting the site and promoting it to their colleagues,
- reported on the process for the bureau chief interviews, noting that there had been phenomenal response; the field of candidates was narrowed to approximately 10 who were interviewed in person and/or phone; a short list of 3 was selected; second interviews are pending with the expectation that they will be completed by Friday, 12/16 with a final decision to be made by the end of next week. The timeframe allows the new Bureau Chief to have 1-2 weeks working with Ray,
- announced that the search is on for a Medical Director from the Bureau,
- announced that there continues to be concerns about the Bureau's budget.

9. Committee Reports - Working Committees

- Legislative – Ric Jones – Ric reported that a breakthrough for EMS is likely – Senator Hancock has asked for a study bill on emergency care and that this will be a priority during the Democratic caucus. Steve Luken may be recruited to be part of this multi-year process; a bill will be expected in January or February 2007. Issues of concern remain for funding at the state and district levels. Ric noted that IFA's legislative agenda is similar to last year's and it includes support of IEMSA's agenda. Bill Fish provided an update on the IPERS issue, reporting that the 50/50 contribution issue continues to be of concern. He will continue his efforts to keep the issue in front of the legislature.
- Public Information and Education –
 - i. Newsletter – Rosemary Adam – The deadline for the next newsletter is February 1st. Rosie will take care of the continuing education article. The Bureau of EMS has been invited to submit regular articles and Dr. Russ will be asked to do the same. Rosie noted that the Bureau's web site has the potential as a great resource to the EMS industry, but that hinges on having accurate information available to those who need it. As such, she recommended that a reminder be placed in our newsletter encouraging service directors to update their demographic and service information on the Bureau's web site.
- Membership – John Hill – John shared the membership statistics. He reminded the board of the value added membership benefits that were made available at all membership levels. John encourage all board members to promote this whenever possible and meet with county organizations to make an effort to continue to increase membership at all levels.
- Annual Conference – Brad Madsen – Brad reported that he is still getting a lot of positive feedback about the conference. He extended his thanks to board for their assistance. He reported that there are already a number of national speakers lined up for next year. He reported that the Exhibit Hall was excellent this year and that 2/3 of the booth space for 2006 is already sold. IEMSA will place its booth near the registration desk in 2006. The Planning Committee will be looking at ways to increase 78th session offerings for 2006. Karen will research classroom space at the Savery for the pre-cons and possibly for the entire conference. There was great response to the on-line survey. The booth to promote access to this survey during conference will be moved to near the IEMSA booth and registration area. Survey Monkey is the company through which this survey was developed. This service is available to us on a yearly basis. It can be used for additional events, and we will look for ways to employ it throughout the year.
- Heartland Coalition – Linda Frederiksen – Linda reported that she has researched the status of the Heartland Coalition and found that it is currently not functioning. A motion was made to remove the Heartland Coalition from IEMSA's committee assignments. Adam/Ridge/Unanimous

10. Old Business

- Scholarship Program – Cheryl Blazek – Karen, reporting for Cheryl, announced that \$321.46 was raised at conference to support this program. Numerous applications have been submitted. The Awards Committee will be responsible for selecting the recipients of this year's scholarship. The results will be announced in the newsletter.

11. New Business

- Election of Officers – John Hill announced that the positions of Vice President and Treasurer are up for election. He reported that he is a candidate for the Vice President position and Linda Frederiksen is a candidate for the Treasurer position. John opened up nominations to the board in attendance. Ric Jones made a motion that nominations cease and the ballot stand: Jones/Adam/Unanimous. Congratulations were extended to John & Linda. Kudos and thanks were extended to Bruce Thomas for his four years of outstanding service as Treasurer.
- Committee Assignments – Jeff announced that he is in the process of making committee assignments. He asked the board to review their options and interests and let Karen know their intentions. Committee membership will be announced in the near future.
- Leadership Conference - Jeff reported that planning for an EMS Leadership Conference on 2/1/06 is in full swing. IEMSA's financial commitment is expected to be limited, thanks to partnering with the Bureau of EMS. The event will be held at the Embassy Suites immediately following EMS Day on the Hill. The schedule will include a presentation by the Nebraska EMS Association about the leadership course they established, a panel discussion on EMS issues in Iowa and a presentation on *Leadership in Turbulent Times* by Tim Holman. Lunch will be provided. The cost will be \$20 for members and \$25 for non members. Limited booth space will be available.
- EMS Week – Jeff Dumermuth announced that IEMSA will form a committee to look at how IEMSA can commemorate EMS Week and promote IEMSA and EMS in Iowa. Anyone interested in serving on this committee can contact Karen.
- EMS Instructor Course – Rosemary Adam announced that there will be a 3-day, National EMS Instructors Course in Des Moines. There may be possibilities for IEMSA sponsorship and booth rental. Karen will follow up on this.
- Board Meeting Dates – The recommendation was made to move the January 19th Board Meeting to January 31st in an effort to cut down on travel to Des Moines. It was further suggested that the February meeting be eliminated due to the proximity of the 31st and the February meeting date. A motion was made to hold a January/February Board of Directors Meeting on January 31st at 1:00 p.m. in the usual location. Committees were encouraged to meet and be prepared to report at the March meeting.
- Benchmarking Meeting – Linda Frederiksen recommended that the January 25th Benchmarking Meeting be changed to align with the January 31st board meeting and February 1st activities. Karen will follow up on this request.

Adjournment – The December 15th IEMSA Board of Directors Meeting was adjourned at 2:35 p.m.